

# **Licensing Sub-Committee**

**Tuesday 1 March 2022 at 10.30 am**

**To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors David Barker (Chair), Neale Gibson and Ann Woolhouse  
Cliff Woodcraft (Reserve)

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## **PUBLIC ACCESS TO THE MEETING**

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The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

If you require any further information please contact John Turner on 0114 474 1947 or email [john.turner@sheffield.gov.uk](mailto:john.turner@sheffield.gov.uk)

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**LICENSING SUB-COMMITTEE AGENDA  
1 MARCH 2022**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - The Wedge, 11 Cotton Mill Walk, Kelham Island, Sheffield, S3 8DH**  
Report of the Chief Licensing Officer
- 6. Licensing Act 2003 - Sheffield Olympic Legacy Park, Worksop Road, Sheffield, S9 3TL**  
Report of the Chief Licensing Officer

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

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## SHEFFIELD CITY COUNCIL Licensing Sub Committee Report

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**Report of:** Chief Licensing Officer, Head of Licensing

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**Date:** Tuesday 1<sup>st</sup> March 2022 – 10:30am

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**Subject:** Licensing Act 2003

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**Author of Report:** Jayne Gough

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**Summary:** To consider an application to vary a premises licence made under the Licensing Act 2003.

**The Wedge, 11 Cotton Mill Walk, Kelham Island, Sheffield, S3 8DH**

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**Recommendations:** That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

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**Background Papers:** Attached documents  
[Sheffield City Councils Statement of Licensing Policy](#)

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**Category of Report:** OPEN

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**REPORT OF THE CHIEF LICENSING OFFICER  
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE  
LICENSING ACT 2003**

Ref No: 31/22

**The Wedge, 11 Cotton Mill Walk, Kelham Island, Sheffield, S3 8DH**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the variation of a premises licence made under Section 34 of the Licensing Act 2003.

**2.0 THE APPLICATION**

2.1 The applicant is Project Ninkasi Ltd.

2.2 The application was received by the Licensing Service on the 20<sup>th</sup> December 2021, and is attached to Appendix 'A' of this report.

2.3 A copy of the current Premises Licence is attached at Appendix 'B'.

2.4 It came to light throughout the consultation period that the application had not been advertised in line with legislative requirements resulting in the consultation re-starting as of 7<sup>th</sup> January 2022.

**3.0 REASONS FOR REFERRAL**

3.1 Outstanding representations concerning the application have been received from the following interested parties and are attached at Appendix 'C' including associated correspondence directly from the applicant.

**2 x Local Residents**

**1 x Local Community Group - KINNF (Kelham Island and Neepsend Neighbourhood Forum)**

3.2 During the consultation period, the applicant has agreed with South Yorkshire Police and the Environmental Protection Service to reduce the licensed hours to cease at 23:00 daily, to bring the premises operation in line with surrounding licensed premises. In addition to this agreement, it has been clarified that the use of the outside area remains to cease at 21:00 hours to avoid disturbance to surrounding residential premises. Details of these agreements can be found at Appendix 'D'

3.3 All objectors have been contacted with a view to appraising them of the conditions offered by the applicant, agreed reduced licensed hours as well as their response to their specific concerns, but at the time of writing this report only one objector has indicated that their concerns have been addressed and withdrawn their objection. This has left the other three objections in place as detailed in section 3.1.

3.4 The applicant and objectors who made written representations have been invited to

attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'E'.

#### **4.0 FINANCIAL IMPLICATIONS**

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

#### **5.0 THE LEGAL POSITION**

5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:

- a) the prevention of crime and disorder;
- b) public safety;
- c) the prevention of public nuisance;
- d) the protection of children from harm.

5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

#### **6.0 HEARING REGULATIONS**

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'E'.

6.3 Attached at Appendix 'E' is the following:

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

#### **7.0 APPEALS**

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

## **8.0 RECOMMENDATIONS**

8.1 That Members carefully consider the representations made and take such steps as the Sub-Committee consider appropriate for the promotion of the Licensing Objectives.

## **9.0 OPTIONS OPEN TO THE COMMITTEE**

9.1 To vary the premises licence in the terms requested.

9.2 To vary the premises licence with conditions.

9.3 To reject the whole or part of the application.



Stephen Lonnia  
Chief Licensing Officer  
Head of Licensing

1<sup>st</sup> March 2022

# Appendix 'A'

## The Application

# **Appendix 'B'**

## **Current Premises Licence**

# Appendix 'C'

## **Objections:**

2 x Local Residents

1 x Local Community Group (KINNF)

# Appendix 'D'

**Agreed conditions:**

South Yorkshire Police

Environmental Protection Service, Sheffield City Council



# **Appendix 'E'**

**Hearing Notices / Regulations / Procedures**



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**Notice of hearing of representations  
in respect of the following application:  
LA03 Variation of a Premises Licence Application**

Nathan Robinson – Project Ninkasi Ltd (Applicant)

Sent via email:

The Sheffield City Council being the licensing authority, on the 20<sup>th</sup> December 2021 received your application in respect of the premises known as;

**The Wedge, 11 Cotton Mill Walk, Kelham Island, Sheffield, S3 8DH**

During the consultation period, the Council received representations from the following interested parties:

**2 x Local Residents**

**1 x Local Community Group - KINNF (Kelham Island and Neepsend Neighbourhood Forum)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 1<sup>st</sup> March 2022 at 10:30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or [LicensingService@sheffield.gov.uk](mailto:LicensingService@sheffield.gov.uk)** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 21<sup>st</sup> February 2022

Signed: Jayne Gough

The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensingService@sheffield.gov.uk](mailto:licensingService@sheffield.gov.uk)



**Notice of hearing of representations  
in respect of the following application:  
LA03 Variation of a Premises Licence Application**

Chris McKinney on behalf of KINNF (Local Community Group)

Sent via email:

The Sheffield City Council being the licensing authority, on the 20th December 2021 received an application in respect of the premises known as;

**The Wedge, 11 Cotton Mill Walk, Kelham Island, Sheffield, S3 8DH**

During the consultation period, the Council received representations from the following interested parties:

**2 x Local Residents  
1 x Local Community Group - KINNF (Kelham Island and Neepsend Neighbourhood Forum)**

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The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or [LicensingService@sheffield.gov.uk](mailto:LicensingService@sheffield.gov.uk)** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 21<sup>st</sup> February 2022

Signed: Jayne Gough

The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensingService@sheffield.gov.uk](mailto:licensingService@sheffield.gov.uk)



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**Notice of hearing of representations  
in respect of the following application:  
LA03 Variation of a Premises Licence Application**

Craig Allen (Local Resident)

Sent via email:

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**The Wedge, 11 Cotton Mill Walk, Kelham Island, Sheffield, S3 8DH**

During the consultation period, the Council received representations from the following interested parties:

**2 x Local Residents**

**1 x Local Community Group - KINNF (Kelham Island and Neepsend Neighbourhood Forum)**

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Dated: 21<sup>st</sup> February 2022

Signed: Jayne Gough

The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensingService@sheffield.gov.uk](mailto:licensingService@sheffield.gov.uk)



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**Notice of hearing of representations  
in respect of the following application:  
LA03 Variation of a Premises Licence Application**

Rob McMenemy (Local Resident)

Sent via email:

The Sheffield City Council being the licensing authority, on the 20th December 2021 received an application in respect of the premises known as;

**The Wedge, 11 Cotton Mill Walk, Kelham Island, Sheffield, S3 8DH**

During the consultation period, the Council received representations from the following interested parties:

**2 x Local Residents**

**1 x Local Community Group - KINNF (Kelham Island and Neepsend Neighbourhood Forum)**

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The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or [LicensingService@sheffield.gov.uk](mailto:LicensingService@sheffield.gov.uk)** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 21<sup>st</sup> February 2022

Signed: Jayne Gough

The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensingService@sheffield.gov.uk](mailto:licensingService@sheffield.gov.uk)

## **NOTES**

### **Right of attendance, assistance and representation**

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

### **Representations and supporting information**

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

### **Failure of parties to attend the hearing**

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### **Procedure at hearing**

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

## Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
  - (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.

- (3) In the case of a hearing under –

- (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
- (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –

- (a) section 167(5)(a) (review of premises licence following closure order),
- (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
- (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

## **Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)**

**This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.**

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.





\* required information

**Section 1 of 18**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes  No

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is your business registered in the UK with Companies House?  Yes  No

Registration number

Business name  If your business is registered, use its registered name.

VAT number   Put "none" if you are not registered for VAT.

Legal status

Note: completing the Applicant Business section is optional in this form.

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 18**

**APPLICATION DETAILS**

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

\* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Premises Contact Details**

Telephone number

Continued from previous page...

Non-domestic rateable value of premises (£)

### Section 3 of 18

#### VARIATION

Do you want the proposed variation to have effect as soon as possible?  Yes  No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes  No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

#### Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

We wish to to make a slight amendment to our opening hours from the current 12:00 to 22:00 daily to 12:00 to 00:00 daily.

The 3rd wave of Covid (Omicron) is having a significant impact on the hospitality industry and we believe slightly longer opening hours will allow us to stagger patronage and promote greater social distancing at a time when this is forefront in our clientele concerns.

This amendment would also bring us in line with similar businesses in the Kelham area.

A good example of this is "The Grind Cafe" on Green lane that has a later closing time on its premise licence than that awarded to ourselves.

The premises remains a craft beer bottleshop and tasting rooms supplying alcoholic beverages for takeaway and on premises drinking. No other changes are required from our original application.

### Section 4 of 18

#### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to vary is successful?

Yes  No

### Section 5 of 18

#### PROVISION OF FILMS

Continued from previous page...

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

- Yes  No

### Section 6 of 18

#### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

- Yes  No

### Section 7 of 18

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

- Yes  No

### Section 8 of 18

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

- Yes  No

### Section 9 of 18

#### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

- Yes  No

### Section 10 of 18

#### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

- Yes  No

### Section 11 of 18

#### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Continued from previous page...

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

- Yes  No

**Section 12 of 18**

**PROVISION OF LATE NIGHT REFRESHMENT**

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

- Yes  No

**Section 13 of 18**

**SUPPLY OF ALCOHOL**

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption?

- On the premises
- Off the premises
- Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

**Section 14 of 18**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Not applicable

**Section 15 of 18**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

*Continued from previous page...*

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

**Section 16 of 18**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

We have a sign asking patrons to leave quietly. we ask for ID in line with challenge 25.

b) The prevention of crime and disorder

we encourage only responsible drinking, and have no drinks promotions to the contrary.  
we have cctv, and are fully alarmed.

c) Public safety

we have ongoing covid risk assessment, with antibacterial hand wash on the bar and masks too. we have a comprehensive health and safety policy which all staff are trained in.

d) The prevention of public nuisance

we ask all patrons to respect our neighbours and leave quietly and have a sign up to that effect.

e) The protection of children from harm

we challenge 25, and ask for ID when appropriate and do not allow alcohol to be consumed by under 18's even if



*Continued from previous page...*

accompanied by an adult.

## Section 17 of 18

### NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 18 of 18**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

100.00

**DECLARATION**

I/WE UNDERSTAND THAT IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Ticking this box indicates you have read and understood the above declaration

*Continued from previous page...*

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="Nathan Robinson"/>
* Capacity	<input type="text" value="22"/>
* Date	<input type="text" value="20"/> / <input type="text" value="12"/> / <input type="text" value="2021"/>
	dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/sheffield/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="Vary 1"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Next >](#)

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# Licensing Act 2003 Premises Licence

Issue No: 1

## SY002863 PR

### LOCAL AUTHORITY



**Licensing Service  
Place Portfolio**  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD  
Tel: 0114 2734264  
Taxi Enquiries: taxilicensing@sheffield.gov.uk

The Sheffield City Council being the Licensing Authority under the above Act, hereby grant this licence in accordance with the requirements of the Licensing Act 2003 in respect of and subject to the conditions attached:

### Part 1 - Premises Details

#### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

### The Wedge

11 Cotton Mill Road, Kelham Island, Sheffield, S3 8DH.

#### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

#### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the supply of alcohol

#### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity	Day	Time From	Time To
J. Supply of alcohol for consumption ON and OFF the premises			
	Sunday	Noon	10:00pm
	Monday	Noon	10:00pm
	Tuesday	Noon	10:00pm
	Wednesday	Noon	10:00pm
	Thursday	Noon	10:00pm
	Friday	Noon	10:00pm
	Saturday	Noon	10:00pm



# Licensing Act 2003 Premises Licence

Issue No: 1

## SY002863 PR

### THE OPENING HOURS OF THE PREMISES

Day	Time From	Time To
Sunday	Noon	10:00pm
Monday	Noon	10:00pm
Tuesday	Noon	10:00pm
Wednesday	Noon	10:00pm
Thursday	Noon	10:00pm
Friday	Noon	10:00pm
Saturday	Noon	10:00pm

#### PLEASE NOTE:

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you **MUST ONLY** operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises

## Part 2

### NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

**Ninkasi Project Limited**  
99 Parkway Avenue, Sheffield, S9 4WG.  
[nathanovic@yahoo.co.uk](mailto:nathanovic@yahoo.co.uk)

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

**Ninkasi Project Limited**

**13058583**

### NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISE THE SUPPLY OF ALCOHOL

**Nathan Spencer ROBINSON**

**234 Tullibardine Road, Sheffield, S11 7GQ.**  
Telephone 07811 337635



# Licensing Act 2003 Premises Licence

Issue No: 1

## SY002863 PR

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR  
WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No: **SY07581**

Issued by: **Sheffield**

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

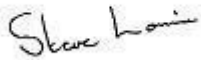
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### LICENCE DATES

Licence first effective date: **25 February, 2021**

This Premises Licence shall be in force from: **25 February, 2021**

Issue date of this licence: **18 May, 2021**



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**Steve Lonnia**  
Head of Licensing Services  
On behalf of Sheffield City Council (Issuing Licensing Authority)



# Licensing Act 2003 Premises Licence

Issue No: 1

# SY002863 PR





### ANNEXES

#### **Annex 1A - Mandatory Conditions**

##### **Mandatory Condition 1 (Section 19 ss 2)**

Where a licence authorises the sale of alcohol then no supply of alcohol may be made under the premises licence -

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

##### **Mandatory Condition 2 (Section 19 ss 3)**

Where a licence authorises the sale of alcohol then every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

##### **Mandatory Condition 3 (Section 20)**

1. Where a premises licence authorises the exhibition of films, the licence includes the following conditions relating to the admission of children to the exhibition:
  - (a) The admission of children (under 18) to the exhibition of any film must be restricted in accordance with the classification set by the film classification body (currently the BBFC).
  - (b) In a case where there is no classification given by the classification body (the BBFC) the admission of children to the exhibition of any film must be restricted in accordance with any recommendation given by the Licensing Authority.
2. In this section -
  - “children” means persons aged under 18; and
  - “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

##### **Mandatory Condition 4 (Section 21)**

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

#### **Annex 1B - Mandatory Condition effective from 28<sup>th</sup> May 2014:**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula-

$$P = D + (D \times V)$$

where-

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence-
  - (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and



**ANNEXES continued ...**

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Annex 1C - Mandatory Conditions effective from 1<sup>st</sup> October 2014:**

- 1.-(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 3.- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
4. The responsible person must ensure that-
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers

**ANNEXES continued ...**

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

**ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE**

1. Create climate to promote responsible drinking via 1/3 and 2/3 measures, no irresponsible drinks promotions, offer exciting range of no and low alcohol drinks, provide family-welcome atmosphere and unusual soft drinks, provide unusual snacks,
2. Strictly not serving drunk people, deliberately not providing a suitable environment for binge drinkers or gangs of lads
3. Promote neighborhood cohesion and alliances with police and local groups. Early intervention to any potential problems and alert other local businesses - create these relationships with all neighbors.
4. Limited numbers of people on premises at any one time; maximum of 10 inside at the tasting table, and maximum 12, outside, but expect no more than between 2 and 8 persons on the premises at one given time. quiet, ambient music only, in-keeping with clientele.
5. Staff will receive training on matters concerning underage sales, drugs policies, and operating procedures. Records of such training will be kept and made available for inspection of the authorities.
6. There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons.
7. The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder, in line with GDPR guidance. Members of the management team will be trained in the use of the system.
8. The Challenge 25 scheme must operate including a refusals log, signage and the maintenance of staff training records.
9. It is considered that for the nature of the operation door supervisors will not be required however, the use of door supervisors will be risk assessed on an event-by-event basis and a written record of the risk assessment be kept at site for 6 months and made available to the Police or an Officer of the Licensing Authority upon request. Where engaged, door staff shall be licensed by the SIA.
10. It is considered that for the nature of the operation plastic/polycarbonate drinking vessels will not be required however, a risk assessment will be undertaken should unusual events takes place and management deem it necessary.
11. The Designated Premises Supervisor or a delegated member of staff shall take a pro-active approach to noise control, checking outside the premises to ensure that any noise from patrons using the external area and departing the premises is managed and controlled so as not to cause a nuisance to occupiers of nearby residential properties.
12. The outdoor seating provision shall be limited to a maximum of 12 covers, as indicated on the submitted plan. Customers' use of the outdoor seating shall be permitted between the hours of 12:00 hours midday and 21:00 hours only, on all days. All such use shall be seated use only, and no vertical drinking shall be permitted at any time.
13. The outdoor seating shall be packed away to prevent unauthorised use by 22:00 hours, and shall not be placed back outside the following day prior to 11:00 hours, on all days.

**ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY**

None

**ANNEX 4 - Plans**

# Licensing Act 2003 Premises Licence

Issue No: 1

# SY002863 PR

ANNEXES continued ...

Ref: Wedge: 01  
Date: 27.01.2021



## LOCAL AUTHORITY



### Licensing Service

#### Place Portfolio

Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD

Tel: 0114 2734264

Taxi Enquiries: [taxilicensing@sheffield.gov.uk](mailto:taxilicensing@sheffield.gov.uk)

General Licensing: [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

The Sheffield City Council being the Licensing Authority under the above Act, hereby grant this licence in accordance with the requirements of the Licensing Act 2003 in respect of and subject to the conditions attached:

## Premises Details

### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

#### The Wedge

11 Cotton Mill Road, Kelham Island, Sheffield, S3 8DH.

### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the supply of alcohol

### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity	Day	Time From	Time To
J. Supply of alcohol for consumption ON and OFF the premises			
	Sunday	Noon	10:00pm
	Monday	Noon	10:00pm
	Tuesday	Noon	10:00pm
	Wednesday	Noon	10:00pm
	Thursday	Noon	10:00pm
	Friday	Noon	10:00pm
	Saturday	Noon	10:00pm



# Premises Licence Summary SY002863 PR

## THE OPENING HOURS OF THE PREMISES

Day	Time From	Time To
Sunday	Noon	10:00pm
Monday	Noon	10:00pm
Tuesday	Noon	10:00pm
Wednesday	Noon	10:00pm
Thursday	Noon	10:00pm
Friday	Noon	10:00pm
Saturday	Noon	10:00pm

### PLEASE NOTE:

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you MUST ONLY operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

## WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises

## NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Ninkasi Project Limited  
99 Parkway Avenue, Sheffield, S9 4WG.

17811 337635

## REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Ninkasi Project Limited

13058583

## NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Nathan Spencer ROBINSON

## STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

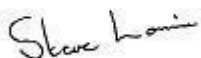
Restrcted

## LICENCE DATES

Licence first effective date: 25 February, 2021

This premises licence shall be in force from: 25 February, 2021

Issued date of this licence: 18 May, 2021



Steve Lonnia  
Head of Licensing Services  
On behalf of Sheffield City Council (Issuing licensing authority)

From: SHEFFIELD\_Licensing <Sheffield.Liquor-Licensing@southyorks.pnn.police.uk>

Sent: 05 January 2022 12:57

To: licensingservice <licensingservice@sheffield.gov.uk>

Subject: FW: Variation - The Wedge ,11 Cotton Mill Walk Little Kelham

Good afternoon,

Please find below agreement from the applicant with the hours we have suggested  
12.00-23.00 daily.

This will bring them in line with local licenced premises.

Please can you amend the licence variation accordingly

Many Thanks

Kind regards

Jo

Joanne Belton

Licensing Assistant

South Yorkshire Police

Licensing Department

Mossway Police Station

Mossway

Sheffield

S20 7XX

Telephone number

T: 0114 2523617 (ext:8617 )

Website address - southyorks.police.uk

Licensing Team

Tracey Klein 0114 2523948 internal 718948

Lucy Adams (Monday/Tuesday) 0114 2523617 internal 718617

Catherine Jarvis (Wednesday/Thursday/Friday) 0114 2523617 internal 718617

Ian Armitage 0114 2523618 internal 718618

Cheryl Topham 0114 2523163 internal 718163

Alicia Marsden 0114 2523111 internal 718 111

Daniel Barraclough 0114 2523556 internal 718556

John O'Malley 0114 2964536 internal 714308

From: nathan robinson <nathanovic@yahoo.co.uk>

Sent: 05 January 2022 12:53

To: SHEFFIELD\_Licensing <Sheffield.Liquor-Licensing@southyorks.pnn.police.uk>

Cc: Project Ninkasi <projectninkasi@gmail.com>

Subject: Re: Variation - The Wedge ,11 Cotton Mill Walk Little Kelham

Hi Jo,

That's great, I confirm that we are happy with this decision.

Many thanks for your help.

Best,

Nathan.

From: SHEFFIELD\_Licensing

Sent: 05 January 2022 11:06

To: 'info@hynm2ninkasi.co.uk' <info@hynm2ninkasi.co.uk>



Subject: Variation - The Wedge ,11 Cotton Mill Walk Little Kelham

Dear Nathan,

Following your application to vary the hours at the Wedge ,11 Cotton Mill Walk, Little Kelham Sheffield S8 , we are happy to extend your trading hours to 12.00hrs-23.00hrs .

This will bring you in line with business in your area .

I would be obliged if you could confirm whether you are happy with these times.

Kind regards

Jo

Joanne Belton

Licensing Assistant

South Yorkshire Police

Licensing Department

Mossway Police Station

Mossway

Sheffield

S20 7XX

Telephone number

T: 0114 2523617 (ext:8617 )

Website address - [southyorks.police.uk](http://southyorks.police.uk)

<image001.jpg>

Licensing Team

Tracey Klein 0114 2523948 internal 718948

Lucy Adams (Monday/Tuesday) 0114 2523617 internal 718617

Catherine Jarvis (Wednesday/Thursday/Friday) 0114 2523617 internal 718617

Ian Armitage 0114 2523618 internal 718618

Cheryl Topham 0114 2523163 internal 718163

Alicia Marsden 0114 2523111 internal 718 111

Daniel Barraclough 0114 2523556 internal 718556

John O'Malley 0114 2964536 internal 714308

Hi Neal,

My apologies, I thought I had responded already.

Thanks for your compromise position on the hours and we have indeed gone with your offer re 23.00 in our request.

Any further questions, please let me know.

Kind Regards,

Nathan Robinson

M: (+44):07811 337735

On 26 Jan 2022, at 11:45, Neal Pates <Neal.Pates@sheffield.gov.uk> wrote:

Dear Mr Nathan Robinson,

I have had no response from you regarding the formal representation below. SCC Licensing Service have now advised that the requested reduced hours are now agreed with SYP. Since this matter appears to be resolved, in terms of licensing concerns, I shall withdraw from formal representations in respect of your premises licence application.

However, it would be helpful if you could confirm the receipt of my email below, and acknowledge receipt of the advice contained, for EPS records.

Kind regards,

Neal

Mr Neal Pates

Environmental Protection Officer

Environmental Protection Service: Commercial Team

Sheffield City Council

Mob: 07795 528 038

From: Neal Pates

Sent: 13 January 2022 16:11

To: projectninkasi@googlemail.com

Cc: licensingservice <licensingservice@sheffield.gov.uk>

Subject: FW: Variation of Premises Licence for The Wedge, 11 Cotton Mill Walk  
Variation of Premises Licence for The Wedge, 11 Cotton Mill Walk

Our Ref. EPS/NEP/699815

This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

Dear Mr Nathan Robinson,

I represent Sheffield City Council's Environmental Protection Service; Commercial Team, in the capacity of Responsible Authority for the Prevention of Public Nuisance, one of the four 'core objectives' of the Licensing Act 2003 (as amended).

The attached variation application (and amending email) set out the intention to extend the premises opening hours to 1200 hours to 0000 hours, on all days, with the same for supply of alcohol. Unfortunately, I must advise you of my formal objection to this proposal.

You may be aware that the Licensing Act and accompanying statutory guidance make it clear that, in circumstances where differing planning and licensing controls are in place for a premises, the more restrictive of the two applies. In this case, The Wedge premises on Cotton Mill Walk has planning consent to operate as a 'craft beer bottle shop and tasting room (Sui generis use) with outdoor seating', under planning consent 21/00556/FUL. Condition no.3 restricts the hours during which customers may be on the premises to 1000 hours to 2200 hours on all days. This therefore restricts your opening hours to 10pm, irrespective of any extension to your licenced hours. Breaching this condition runs the risk of enforcement action by the Local Planning Authority (LPA).

In your application, you cite The Grind as a comparator, and reference their longer licenced hours. These are currently licence the Grind from 0800 hours to 2300 hours on all days. However, the current planning consent for The Grind only permits them to open as a café, and until 2100 hours on all days. I am aware that these premises do trade later. However, I understand that this is currently the subject of an open planning enforcement case.

I have been involved with the Little Kelham development from its outset, both in terms of planning and licensing, as a consultee and responsible authority respectively. The LPA has taken care to restrict the hours of licensable activities on the site, to preserve local amenity and the character of the area. The sui generis planning use for the Wedge clearly defines the premises as a shop with tasting facilities, and not as a drinking establishment.

Irrespective of the above, I am also aware that LPAs and Licensing Authorities, including Sheffield, are keen to assist local businesses during these difficult times. There is a policy of taking a relaxed approach to some planning and licensing

controls where this assisting businesses in maintaining safe ways of operating, provided this does not give rise to significant issues in other areas, including nuisance. I would therefore like to offer the following compromise, which I feel remains more consistent with the operating style defined by the planning permission for the premises, and offers some increased potential for later trade, particularly during these restricted times. This will also lend some 'headroom' should you elect to subsequently apply for a change to your planning consent, to allow trading beyond 2200 hours.

#### EPS Advice

I recommend that you consider revising your application, such that the extension to trading hours applies only until 2300 hours, on all days. Should you elect to volunteer this change, I shall be pleased to withdraw this formal objection, and make no further representations in this matter.

Please note that any change in opening hours would not formally revise the hours during which the outside seating may be in use, which is currently restricted by both planning and licence conditions, to cease at 2100 hours on all days. Again , I do acknowledge that such restrictions may currently be relaxed due to Covid restriction, which I support. However, my view at present is that I would resist any formal permanent change to this arrangement in the longer term.

I look forward to hearing back from you soon. Please note that the closing date for representations to be finalised is now advised as 4th Feb 2022.

Kind regards,

Neal Pates

Mr Neal Pates

Environmental Protection Officer

Sheffield City Council

Environmental Protection Service; Commercial Team

5th Floor (North)

Howden House

1 Union Street

Sheffield

S1 2SH

Tel: +44 (0)114 273 4651

Mob: +44 (0)7795 528 038

Web: <http://www.sheffield.gov.uk/environmentalhealth>

From: Michael Crawshaw (CEX) <Michael.Crawshaw@sheffield.gov.uk>

Sent: 07 January 2022 09:54

To: Bob Singh <bob.singh@sheffield.gov.uk>; DPHOffice <DPHOffice@sheffield.gov.uk>; Elaine Cresswell <Elaine.Cresswell@sheffield.gov.uk>; eps admin <eps.admin@sheffield.gov.uk>; EPS.commercial <EPS.commercial@sheffield.gov.uk>; Greg Ward <Greg.Ward@sheffield.gov.uk>; Health Protection <Health.Protection@sheffield.gov.uk>; Immigration <alcohol@homeoffice.gsi.gov.uk>; Jonathan Round <Jonathan.Round@sheffield.gov.uk>; Julie Hague <Julie.Hague@sheffield.gov.uk>; Neal Pates <Neal.Pates@sheffield.gov.uk>; Paul Thornton <Paul.Thornton@sheffield.gov.uk>; planningdc@sheffield.gov.uk; Police Licensing <sheffield.liquor-licensing@southyorks.pnn.police.uk>; SCSP <SCSP@sheffield.gov.uk>; Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>; South Yorkshire Fire <SYFRlicensing@syfire.gov.uk>; Trading Standards <Tradingstandards@sheffield.gov.uk>

Subject: FW: Variation of Premises Licence for The Wedge, 11 Cotton Mill Walk

Good Morning

The Variation for The Wedge 11 Cotton Mill Walk, Little Kelham, Sheffield, S8 3DH has restarted the Last Date Comment is the 4 February 2022

With agreed conditions with the SYP 12:00 – 23:00

Mick

Michael Crawshaw

Licensing Analyst & Processing Officer, Licensing Hub

0114 2734264

Email

Taxi Licensing: taxilicensing@sheffield.gov.uk

General Licensing: licensingservice@sheffield.gov.uk

Child Employment & Entertainment Licensing:  
childpermits&licenses@sheffield.gov.uk

Post:

Licensing Service

Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD

Please note that The Licensing Service reception is closed. Our phone lines are open Monday to Friday 10am to 4pm.

If you wish to speak to an officer please email your query to the relevant email address above or contact on the above number.

Please do not visit reception unless you have a pre-arranged test.

From: Michael Crawshaw (CEX)

Sent: 22 December 2021 14:59

To: Bob Singh <bob.singh@sheffield.gov.uk>; DPHOffice <DPHOffice@sheffield.gov.uk>; Elaine Cresswell <Elaine.Cresswell@sheffield.gov.uk>; eps admin <eps.admin@sheffield.gov.uk>; EPS commercial <eps.commercial@sheffield.gov.uk>; Greg Ward <Greg.Ward@sheffield.gov.uk>; Health Protection <Health.Protection@sheffield.gov.uk>; Immigration <alcohol@homeoffice.gsi.gov.uk>; Jonathan Round <Jonathan.Round@sheffield.gov.uk>; Julie Hague <Julie.Hague@sheffield.gov.uk>; Neal Pates <Neal.Pates@sheffield.gov.uk>; Paul Thornton <Paul.Thornton@sheffield.gov.uk>; Planning Dpt <planningdc@sheffield.gov.uk>; Police Licensing <sheffield.liquor-licensing@southyorks.pnn.police.uk>; SCSP <SCSP@sheffield.gov.uk>; Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>; South Yorkshire Fire <SYFRlicensing@syfire.gov.uk>; Trading Standards <Tradingstandards@sheffield.gov.uk>

Subject: FW: Variation of Premises Licence for The Wedge, 11 Cotton Mill Walk

Good Afternoon

Please find the Variation of Premises Licence for The Wedge, 11 Cotton Mill Walk, Little Kelham, Sheffield, S8 3DH

Last date for comment 17 January 2022

Mick

Michael Crawshaw

Licensing Analyst & Processing Officer, Licensing Hub

0114 2734264

Please note that the Service will be closed on the below dates over the Christmas period:-

Monday 27th December – reopening Tuesday 4th January 2022

There will be no processing of applications, nor will officers be checking emails to respond to enquiries

Email

Taxi Licensing: taxilicensing@sheffield.gov.uk

General Licensing: licensingservice@sheffield.gov.uk

Child Employment & Entertainment Licensing:  
childpermits&licenses@sheffield.gov.uk

Post:

Licensing Service

Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD

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If you wish to speak to an officer please email your query to the relevant email address above or contact on the above number.

Please do not visit reception unless you have a pre-arranged test.

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Original Message-----

From: Craig Allen

Sent: 04 February 2022 07:26

To: licensingservice <licensingservice@sheffield.gov.uk>

Subject: Re: Objection to project Ninkasi Limited

Dear Mrs Rhodes-Evens

Thank you for your response and giving me the opportunity to comment further. My objection to the application is due to the extended closing time. The licensed property next door closes 9pm week days and 10pm weekends. People leaving at this time already cause nuisance noise which disturbs the residential area. The location of the business in question is opposite my property and is surrounded by a quiet residential area. Late night opening hours are not suited to the area with this being residential and noise level of people leaving the premises would be a nuisance to residents wanting peace and quiet. It is a wrong location for late night alcohol sales.

Kind regards,

Craig Allen.

On 26 Jan 2022, at 15:12, licensingservice <licensingservice@sheffield.gov.uk> wrote:

Dear Mr Allen

Please may I firstly take this opportunity to thank you for taking the time to submit your comments to the Licensing Service, and I hope the information I will now provide may mitigate your concerns.

The file has now been passed to me to see if we can resolve the issues you have raised in your email with the applicant, so we can hopefully avoid attending a Licensing Sub-Committee hearing. A Licensing Sub-Committee hearing is legally required if we are unable to resolve any outstanding objections against an application within a specific timescale.

I can confirm that the applicant has not requested any changes to the current permitted use of the external area, therefore the below conditions will remain in place should the Variation Application be granted.

" The outdoor seating provision shall be limited to a maximum of 12 covers, as indicated on the submitted plan. Customers' use of the outdoor seating shall be permitted between the hours of 12:00 hours midday and 21:00 hours only, on all days. All such use shall be seated use only, and no vertical drinking shall be permitted at any time".

" The outdoor seating shall be packed away to prevent unauthorised use by 22:00 hours, and shall not be placed back outside the following day prior to 11:00 hours, on all days."

In order for representations to be valid, it must relate to undermining one or more of the four core licensing objectives (outlined below), should the application be granted.

the prevention of crime and disorder

public safety

the prevention of public nuisance

the protection of children from harm

I would therefore appreciate if you could please expand on the reasons for your representation, and provide further details as to how the application to extend the hours for the sale of alcohol until 23:00 hours may impact on you.

To help assist in resolving the issues, I will inform the applicant of the content of your objection (personal information redacted) so they can consider this and propose any changes.

A Licensing sub-committee must be held within 20 working days from the date of the end of period for representations. You will receive formal notification of the date and time of the hearing, including a copy of the full report detailing the application and details of any objections received in due course.

I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

Should you wish to discuss this matter further, please do not hesitate to contact me either by e-mail or on my work mobile.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: Emma.Rhodes-Evans@sheffield.gov.uk or licensingservice@sheffield.gov.uk

> -----Original Message-----

> From: Michael Crawshaw (CEX) On Behalf Of licensingservice

> Sent: 24 January 2022 12:30

> To: 'Craig Allen'

> Subject: RE: Objection to project Ninkasi Limited

>

> Dear Sir/Madam

>

> Thank you for submitting your comments. Please take this letter as acknowledgement of the receipt of your representation made in respect of the Application for The Wedge, 11 Cotton Mill Walk, Little Kelham, Sheffield, S8 3DH.

>

> This representation will now be passed to a Licensing Officer who will determine whether or not it is 'relevant'. A relevant representation is one that relates to the impact the application may have on the four licensing objectives as detailed in the Licensing Act 2003.

>

> We may try to mediate between parties (applicant and objector/s) to try to come to an amicable solution within the consultation period, where possible, and avoid the need to facilitate a formal hearing.

>

> If agreement cannot be achieved all parties will then be invited to attend a hearing of the Licensing Sub-Committee to determine the application.

>

> PLEASE NOTE: The information and link below outlines what we must do with your information after the submission of a valid representation.

>

>

<https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sheffield.gov.uk%2Fhome%2Fbusiness%2Flicences-permits-registrations%2Fabout-licences&data=04%7C01%7Clicensing%40sheffield.gov.uk%7Ce6eeb177a0034b174ea908d9e7afaa4b%7Ca1ba59b9720448d8a3607770245ad4a9%7C0%7C0%7C637795563937524518%7CUnknown%7CTWFpbGZsb3d8eyJWlloiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6Ik1haWwiLCJXVCi6Mn0%3D%7C2000&sdata=VxqCFgomwICMxw5qxpQfU6iCGs19Mqx%2BT9tafROG4vl%3D&reserved=0>

> Once you have submitted your comments to us, the letter or email will become a public document and will be shared with the premises licence applicant and/or their solicitors. It will also be included in any report that is written for presentation to the Licensing Sub-Committee should a hearing be required. A copy of this report is published online and becomes a public document.

> In exceptional circumstances you can ask us to withhold your details (your original representation must contain your name and address). If you do not wish for any/some of the information provided to be in the public domain, please contact the service within 5 days of the closing date for representations and we can redact the necessary information or withdraw it altogether if you wish.

>

> Please note the closing date for comments on this application is 4 February 2022.

>

> Kindest regards

>

> The Licensing Service

>

>

> -----Original Message-----

> From: Craig Allen

> Sent: 24 January 2022 12:26

> To: licensingservice <licensingservice@sheffield.gov.uk>

> Subject: Objection to project Ninkasi Limited

>

>

> To whom it may concern,

>

> I would like to place an objection to the application named Project Ninkasi Limited.

> The reason for this is that I live directly across from this business and believe the noise and disruption of the extended hours would create a detrimental effect to the area which is a heavily residential area and doesn't lend itself to this type of operating hours.

> I believe the hours should be brought more in line to the adjacent business named DOMO.

>

> I understand I have made this declaration a little late but as I work away this is the first opportunity I have had to send this email.

> I would very much appreciate it if you would still accept this email along with the others my fellow neighbours have made.

>

> Yours sincerely,

> Craig Allen.

> This Email, and any attachments, may contain non-public information and is intended solely for the individual(s) to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Sheffield City Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail



Good Morning Mr McMenemy

Thank you for your e-mail.

I can confirm that the applicant has requested to extend the hours for the sale of alcohol for consumption on and off the premises until 23:00 hours. There have been no changes requested to the current authorised times for use of the outside area, which will remain the same as permitted by the licence and Planning Permission. The outdoor seating is only permitted to be used by customers until 21:00 hours and must be packed away by 22:00 hours.

Should you have any further queries, please do not hesitate to contact me.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: Emma.Rhodes-Evans@sheffield.gov.uk or licensingservice@sheffield.gov.uk

Mobile: 07825035395

[www.sheffield.gov.uk/licensing](http://www.sheffield.gov.uk/licensing)

-----Original Message-----

From: Rob McMenemy <robmcmenemy@gmail.com>

Sent: 31 January 2022 10:29

To: Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>

Cc: Michael Crawshaw (CEX) <Michael.Crawshaw@sheffield.gov.uk>

Subject: Re: Project Ninkasi Limited

Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Emma,

Thank you for your response below. Before proceeding further I wanted to check my understanding of the current situation with the licenced premises in the Little Kelham development. As I understand, the restaurants Domo and Isabella's are required to stop using their outdoor space at 21.00, although can continue to serve food / drinks internally beyond this time.

My concern here is to avoid a situation were the outside serving hours of these places gets later and later, with one establishment setting an ever higher precedent for the rest. I'm quite sure if Ninkasi secures a 22.00 deadline, Domo and Isabella's will be quick to apply to follow.

Kind regards

Rob McMenemy

e.robmcmenemy@gmail.com

m. +44 (0)7860 214 899

> On 26 Jan 2022, at 12:35, Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk> wrote:

>

> Dear Mr McMenemy

>

> Please may I firstly take this opportunity to thank you for taking the time to submit your comments to the Licensing Service, and I hope the information I will now provide may mitigate your concerns.

>

> The file has now been passed to me to see if we can resolve the issues you have raised in your email with the applicant, so we can hopefully avoid attending a Licensing Sub-Committee hearing. A Licensing Sub-Committee hearing is legally required if we are unable to resolve any outstanding objections against an application within a specific timescale.

>



> I can confirm that the applicant has not requested any changes to the current permitted use of the external area, therefore the below conditions will remain in place should the Variation Application be granted.

>

> " The outdoor seating provision shall be limited to a maximum of 12 covers, as indicated on the submitted plan. Customers' use of the outdoor seating shall be permitted between the hours of 12:00 hours midday and 21:00 hours only, on all days. All such use shall be seated use only, and no vertical drinking shall be permitted at any time".

>

> " The outdoor seating shall be packed away to prevent unauthorised use by 22:00 hours, and shall not be placed back outside the following day prior to 11:00 hours, on all days."

>

> In order for representations to be valid, it must relate to undermining one or more of the four core licensing objectives (outlined below), should the application be granted.

>

> the prevention of crime and disorder

> public safety

> the prevention of public nuisance

> the protection of children from harm

>

> I would therefore appreciate if you could please expand on the reasons for your representation, and provide further details as to how the application to extend the hours for the sale of alcohol until 23:00 hours may impact on you.

>

> To help assist in resolving the issues, I will inform the applicant of the content of your objection (personal information redacted) so they can consider this and propose any changes.

>

> A Licensing sub-committee must be held within 20 working days from the date of the end of period for representations. You will receive formal notification of the date and time of the hearing, including a copy of the full report detailing the application and details of any objections received in due course.

>

> I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

>

> Should you wish to discuss this matter further, please do not hesitate to contact me either by e-mail or on my work mobile.

>

> Kind Regards

>

> Emma

> Emma Rhodes-Evans

> Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

> Email: Emma.Rhodes-Evans@sheffield.gov.uk or

> licensingservice@sheffield.gov.uk

> Mobile: 07825035395

> <https://eur03.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.s>

> [heffield.gov.uk/licensing&data=04%7C01%7CEmma.Rhodes-Evans%40she](http://sheffield.gov.uk/licensing&data=04%7C01%7CEmma.Rhodes-Evans%40she)

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> -----Original Message-----

> From: Michael Crawshaw (CEX) <Michael.Crawshaw@sheffield.gov.uk>

> Sent: 12 January 2022 09:52

> To: licensingservice <licensingservice@sheffield.gov.uk>

> Subject: FW: Objection - The Wedge

>

> Dear Sir/Madam

>

> Thank you for submitting your comments. Please take this letter as acknowledgement of the receipt of your representation made in respect of the Application for The Wedge, 11 Cotton Mill Walk, Little Kelham, Sheffield, S8 3DH.

>

> This representation will now be passed to a Licensing Officer who will determine whether or not it is 'relevant'. A relevant representation is one that relates to the impact the application may have on the four licensing objectives as detailed in the Licensing Act 2003.

>

> We may try to mediate between parties (applicant and objector/s) to try to come to an amicable solution within the consultation period, where possible, and avoid the need to facilitate a formal hearing.

>

> If agreement cannot be achieved all parties will then be invited to attend a hearing of the Licensing Sub-Committee to determine the application.

>

> PLEASE NOTE: The information and link below outlines what we must do with your information after the submission of a valid representation.

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> [sheffield.gov.uk%2Fhome%2Fbusiness%2Flicences-permits-registrations%2F](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sheffield.gov.uk%2Fhome%2Fbusiness%2Flicences-permits-registrations%2Fabout-licences&data=04%7C01%7CEmma.Rhodes-Evans%40sheffield.gov.uk)

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> [Evans%40sheffield.gov.uk](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sheffield.gov.uk%2Fhome%2Fbusiness%2Flicences-permits-registrations%2Fabout-licences&data=04%7C01%7CEmma.Rhodes-Evans%40sheffield.gov.uk)

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erved=0

> Once you have submitted your comments to us, the letter or email will become a public document and will be shared with the premises licence applicant and/or their solicitors. It will also be included in any report that is written for presentation to the Licensing Sub-Committee should a hearing be required. A copy of this report is published online and becomes a public document.

> In exceptional circumstances you can ask us to withhold your details (your original representation must contain your name and address). If you do not wish for any/some of the information provided to be in the public domain, please contact the service within 5 days of the closing date for representations and we can redact the necessary information or withdraw it altogether if you wish.

>

> Please note the closing date for comments on this application is 4 February 2022.

>

> Kindest regards

>

> The Licensing Service

>

>

> -----Original Message-----

> From: Rob McMenemy <robmcmenemy@gmail.com>

> Sent: 10 January 2022 11:28

> To: licensingservice <licensingservice@sheffield.gov.uk>

> Subject: Project Ninkasi Limited

>

> As a resident of Little Kelham I wish to object to the extension of licensing hours proposed for the above establishment. The site is predominantly residential and as

such consideration needs to be given to those living close to this bar and their peaceful enjoyment of the location.

>

> All other restaurants and bar close by (Domo, Isabella's) have restrictions on the use of outside seating and their licensing hours and as such are finished by 10pm.

>

> Project Ninkasi Limited should follow this established norm and have the same closing time of 10pm.

>

> Yours sincerely

>

>

> Rob McMenemy

> e.robmcmenemy@gmail.com

> m. +44 (0)7860 214 899

>

>

>

>

>

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> and is intended solely for the individual(s) to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Sheffield City Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail

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From: Chris McKinney <chrismckinney@kinnf.com>

Sent: 24 January 2022 08:37

To: licensingservice <licensingservice@sheffield.gov.uk>

Subject: Project Ninkasi Limited licence application - KINNF comments

Dear Licensing Department,

Please find attached the comments of KINNF on the licence application from Project Ninkasi Limited in Little Kelham.

I would appreciate confirmation of receipt and any revisions to the licence application.

Best wishes,

Chris McKinney

Deputy Chair of KINNF

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## Comments on Grant of Premises Licence



Applicant: Project Ninkasi Limited  
Description: Variation of Premises Licence: Supply of Alcohol Sun-Sat 12:00-00.00 & Opening Hours Sun-Sat 12:00-00.00  
Site Location: The Wedge, 11 Cotton Mill Walk, Little Kelham, Sheffield, S3 8DH

---

Dear Licensing Department,

Thank you for this opportunity to make comments on the above application for a variation of an existing premises licence. The Wedge building is situated within the Kelham Island and Neepsend Neighbourhood Area and its use is of interest to the Kelham Island and Neepsend Neighbourhood Forum.

On the basis of the information submitted within the application, we can make the following comments.

### **Background**

The Kelham Island and Neepsend Neighbourhood Forum (KINNF) was designated by Sheffield City Council in February 2019 in order:

- To prepare, implement, and monitor a Neighbourhood Plan for the KINNF Neighbourhood Area;
- To promote or improve the social, economic and environmental well-being of the KINNF Neighbourhood Area;
- To encourage the goodwill and involvement of the wider community in the preparation, production and implementation of a Neighbourhood Plan;
- To engage as fully as possible with all community groups within the KINNF area.

Work formally commenced on the preparation of the Neighbourhood Plan in June 2019 when the Kelham Island and Neepsend Neighbourhood Forum held its first Annual General Meeting. To inform its preparation of a Neighbourhood Plan, the Neighbourhood Forum carried out an initial public consultation exercise between Tuesday 1<sup>st</sup> October 2019 and Friday 1<sup>st</sup> November 2019, with comments being sought on the following general areas:

- What should be the most important driver of change in the Neighbourhood Area?
- What should the vision be for the Neighbourhood Plan?
- What are your thoughts on new housing and employment development?
- What are your thoughts on new facilities, shops or services?
- What things, if any, should we protect?
- Are there any environmental projects that the Neighbourhood Plan should plan for?
- Do you have any land that you want to put forward for consideration?

The feedback from this initial public consultation exercise has been written up and the Neighbourhood Forum approved a Consultation Statement that records the main issues and concerns at its Steering Group on 29th January 2020. This [Consultation Statement](#) has been published on our Neighbourhood Forum's [website](#) and it informs the work of the Neighbourhood Forum going forward.

For information, the identified main issues and concerns to address within the Kelham Island and Neepsend Neighbourhood Plan are:

- that future change in Kelham Island and Neepsend should lead to more greenery and public space being introduced, that the area's historic character should be protected and that the existing balance between the area's industrial past and its growing residential character is not lost through the redevelopment of the area;
- that future change in Kelham Island and Neepsend should lead to a more established community, rather than an extension of the city centre's night life, with greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as green and communal spaces with play equipment for children, services such as a doctor's surgery, street lighting and other street furniture, with new commercial space dedicated for smaller shops and offices to help grow the local employment base;
- that new planned developments should be of a scale that respects the historic streetscape and skyline of Kelham Island and Neepsend;
- that new planned developments should come forward as mixed use development proposals that contribute to a network of interesting and active streets within Kelham Island and Neepsend;
- that new planned developments should generally use materials traditional to the area, such as red brick, rather than modern materials, and that new developments should generally seek to integrate into, rather than stand out from, the existing streetscape and skyline of Kelham Island and Neepsend;
- that new planned residential developments should deliver greater numbers of larger units for sale, i.e. 3-bed homes, to balance out a recent over-provision of 1-bed flats for rent in order to allow Kelham Island and Neepsend to become a more established community with growing families able to stay in Kelham Island and Neepsend;
- that new planned developments should continue to provide additional commercial space but that these should be carefully planned to provide smaller spaces suitable for start-up local businesses to help Kelham Island and Neepsend become a more established community with a growing range of local shops;
- that new planned developments should assist the area's transition to a low-carbon future, whilst not exacerbating existing on-street car parking problems in Kelham Island and Neepsend;
- that Kelham Island and Neepsend needs more public spaces and greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as a doctor's surgery, pharmacy, post office and pre-school educational services;

- that the historic buildings and the buildings that accommodate community uses of Kelham Island and Neepsend need to be protected within the Neighbourhood Plan;
- that the River Don corridor needs to be protected and enhanced where possible, with protection for the limited existing wildlife features and trees of Kelham Island and Neepsend;
- that measure to secure greater greening of Kelham Island and Neepsend should be built into the Neighbourhood Plan.

These main issues and concerns will guide the preparation of the Kelham Island and Neepsend Neighbourhood Plan and the work of the Neighbouring Forum going forward. The Forum will be publishing policy papers for its identified themes of Green; Heritage, Arts and Culture; Business, Transport and Residential Sites in due course, and it is expected that the Business paper will look at where certain business uses should be located.

However, in relation to commenting on applications for planning permission and licences, the Neighbourhood Forum will use these main issues and concerns to guide our comments.

## Proposal

It is noted that the application is for a Variation of an existing Premises Licence to enable the following purposes:

- Supply of Alcohol Sun-Sat 12:00-00.00
- Opening Hours Sun-Sat 12:00-00.00

This means that Project Ninkasi Limited are seeking to extend their hours of operation from those currently approved (as advertised on their website), which are:

- Wed-Fri 17:30-22.00
- Sat 14:30-22.00
- Sun 14:30-19.00

## Comments

Firstly, it is noted that applications for premises licences need to comply with the four statutory licensing objectives, namely:

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance;
- the protection of children from harm.

In light of this, the following identified main issue and concern raised during the Kelham Island and Neepsend Neighbourhood Forum's initial public consultation exercise as recorded in our published Consultation Statement is considered significant:

“that future change in Kelham Island and Neepsend should lead to a more established community, rather than an extension of the city centre's night life, with greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as green and communal spaces with play equipment for children, services such as a doctor's surgery, street lighting and other street furniture, with new

commercial space dedicated for smaller shops and offices to help grow the local employment base;”

Whilst the extension of the opening hours and licence to earlier in the day is considered acceptable, the proposal to operate this commercial bar use beyond 10pm is unacceptable and opposed for the following reasons.

Firstly, it is considered that operating a commercial bar within a residential building, with residential units directly above and adjacent, is inappropriate and that this would represent a public nuisance that could not be mitigated through noise control measures both during the operating period and at closing time and beyond. The use of the outdoor seating area for customers at these late hours would significantly increase the nuisance.

Secondly, it is considered that approving a licence beyond 10pm in this instance would be out-of-kilter with the general approach taken to commercial activities within residential buildings in the neighbourhood area and become a precedent that would lead to an increase in nuisance to residents and thus complaints from residents to the City Council.

## **Conclusion**

Based on our assessment of this proposed licence, the Kelham Island and Neepsend Neighbourhood Forum object to the application on the basis that it would as submitted create an unacceptable public nuisance.

To overcome this objection, the licence could be amended to:

- not permit the sale of alcohol to extend beyond 10pm, and
- close any outdoor areas by 10pm, and
- close the premises and have staff depart from the premises by 11pm, and
- require waste and recycling to be not disposed of beyond the hours of 10am and 10pm.

It is considered that this amendment would be consistent and prevent significant public nuisance from occurring.

Should this amendment be made, it is expected that the Neighbourhood Forum would remove its objection to the application but we reserve the right to assess any amended proposals and provide a further comment at that time.

Comments provided by:

The Kelham Island and Neepsend Neighbourhood Forum Steering Group

[info@kinnf.com](mailto:info@kinnf.com)

[www.kinnf.com](http://www.kinnf.com)

24<sup>th</sup> January 2022

Dear Mr Allen

I have agreed on behalf of the applicant to circulate the below response to objections received to the above Variation Application.

1) Craig Allen objection dated 24 Jan 2022

Dear Mr Allen

Firstly, we would like to convey our understanding of your concerns and the reason why you objected against our application to vary the premises licence for The Wedge (5 Cotton Mill Walk).

We are aware that Little Kelham is a highly populated, unique residential area within Kelham Island and the wider city. We see the local residents as our primary clientele and as such, we are highly sensitive to the fact that we do not wish to add to, or create, any disruptive and/or antisocial behaviour within the Little Kelham development. To the contrary, our aim is to offer a service that further enhances the local area.

To this end and following feedback from yourself, we are very happy to amend our application in order to be in-line with adjacent businesses within the Little Kelham development (Domos and others). We are therefore proposing a limit of 23:00 rather than 00:00 as originally requested. This would align our closing time with the licences granted to those businesses located around us; this is the only reason for our variation application.

Please may I add that we have always committed to limit the outside seating to 21:00, after which time we ask our patrons seated outside to move indoors or leave.

We hope that this satisfies your concerns with regards to noise and disruption. However, we would be very happy to meet you in person if there is anything else we can do or say to give you the assurances you need as a resident of Little Kelham.

Regards

Nathan and Andrew

With this information now supplied, please could I respectfully ask that you consider whether you wish to retain your objection to this application or whether the information provided relieves your concerns.

The Council now gives you notice that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on Tuesday 1st March 2022 at 10:30am; following which the Council will issue a notice of determination of the application.

I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

Should you require any further information or wish to discuss this matter further, please do not hesitate to contact me.

Please advise the Licensing Service by email to [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk) at your earliest convenience of your wishes.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: [Emma.Rhodes-Evans@sheffield.gov.uk](mailto:Emma.Rhodes-Evans@sheffield.gov.uk) or [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

Mobile: 07825035395

[www.sheffield.gov.uk/licensing](http://www.sheffield.gov.uk/licensing)

-----Original Message-----

From: Craig Allen <[craigallen77@blueyonder.co.uk](mailto:craigallen77@blueyonder.co.uk)>

Sent: 04 February 2022 07:26

To: [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

Subject: Re: Objection to project Ninkasi Limited

Dear Mrs Rhodes-Evens

Thank you for your response and giving me the opportunity to comment further. My objection to the application is due to the extended closing time. The licensed property next door closes 9pm week days and 10pm weekends. People leaving at this time already cause nuisance noise which disturbs the residential area. The location of the business in question is opposite my property and is surrounded by a quiet residential area. Late night opening hours are not suited to the area with this being residential and noise level of people leaving the premises would be a nuisance to residents wanting peace and quiet. It is a wrong location for late night alcohol sales.

Kind regards,

Craig Allen.

> On 26 Jan 2022, at 15:12, licensingservice <licensingservice@sheffield.gov.uk> wrote:

>

> Dear Mr Allen

>

> Please may I firstly take this opportunity to thank you for taking the time to submit your comments to the Licensing Service, and I hope the information I will now provide may mitigate your concerns.

>

> The file has now been passed to me to see if we can resolve the issues you have raised in your email with the applicant, so we can hopefully avoid attending a Licensing Sub-Committee hearing. A Licensing Sub-Committee hearing is legally required if we are unable to resolve any outstanding objections against an application within a specific timescale.

>

> I can confirm that the applicant has not requested any changes to the current permitted use of the external area, therefore the below conditions will remain in place should the Variation Application be granted.

>

> " The outdoor seating provision shall be limited to a maximum of 12 covers, as indicated on the submitted plan. Customers' use of the outdoor seating shall be permitted between the hours of 12:00 hours midday and 21:00 hours only, on all days. All such use shall be seated use only, and no vertical drinking shall be permitted at any time".

>

> " The outdoor seating shall be packed away to prevent unauthorised use by 22:00 hours, and shall not be placed back outside the following day prior to 11:00 hours, on all days."

>

> In order for representations to be valid, it must relate to undermining one or more of the four core licensing objectives (outlined below), should the application be granted.

>

> the prevention of crime and disorder

> public safety

> the prevention of public nuisance

> the protection of children from harm

>

> I would therefore appreciate if you could please expand on the reasons for your representation, and provide further details as to how the application to extend the hours for the sale of alcohol until 23:00 hours may impact on you.

>

> To help assist in resolving the issues, I will inform the applicant of the content of your objection (personal information redacted) so they can consider this and propose any changes.

>

> A Licensing sub-committee must be held within 20 working days from the date of the end of period for representations. You will receive formal notification of the date and time of the hearing, including a copy of the full report detailing the application and details of any objections received in due course.

>

> I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

>

> Should you wish to discuss this matter further, please do not hesitate to contact me either by e-mail or on my work mobile.

>



> Kind Regards

>

> Emma

> Emma Rhodes-Evans

> Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

> Email: Emma.Rhodes-Evans@sheffield.gov.uk or  
licensing@sheffield.gov.uk

> Mobile: 07825035395

>

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>

> -----Original Message-----

> From: Michael Crawshaw (CEX) On Behalf Of licensing@sheffield.gov.uk

> Sent: 24 January 2022 12:30

> To: 'Craig Allen' <craigallen77@blueyonder.co.uk>

> Subject: RE: Objection to project Ninkasi Limited

>

> Dear Sir/Madam

>

> Thank you for submitting your comments. Please take this letter as acknowledgement of the receipt of your representation made in respect of the Application for The Wedge, 11 Cotton Mill Walk, Little Kelham, Sheffield, S8 3DH.

>

> This representation will now be passed to a Licensing Officer who will determine whether or not it is 'relevant'. A relevant representation is one that relates to the impact the application may have on the four licensing objectives as detailed in the Licensing Act 2003.

>

> We may try to mediate between parties (applicant and objector/s) to try to come to an amicable solution within the consultation period, where possible, and avoid the need to facilitate a formal hearing.

>

> If agreement cannot be achieved all parties will then be invited to attend a hearing of the Licensing Sub-Committee to determine the application.

>

> PLEASE NOTE: The information and link below outlines what we must do with your information after the submission of a valid representation.

>

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<https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sheffield.gov.uk%2Fhome%2Fbusiness%2Flicences-permits-registrations%2Fabout-licences&data=04%7C01%7Clicensing%40sheffield.gov.uk%7Ce6eeb177a0034b174ea908d9e7afaa4b%7Ca1ba59b9720448d8a3607770245ad4a9%7C0%7C0%7C637795563937524518%7CUnknown%7CTWFPbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6Ik1haWwiLCJXVCi6Mn0%3D%7C2000&sdata=VxqCFgomwICMXw5qxpQfU6iCGs19Mqx%2BT9tafROG4vl%3D&reserved=0>

> Once you have submitted your comments to us, the letter or email will become a public document and will be shared with the premises licence applicant and/or their solicitors. It will also be included in any report that is written for presentation to the Licensing Sub-Committee should a hearing be required. A copy of this report is published online and becomes a public document.

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>

> Please note the closing date for comments on this application is 4 February 2022.

>

> Kindest regards

>

> The Licensing Service

>

>

> -----Original Message-----

> From: Craig Allen <craigallen77@blueyonder.co.uk>

> Sent: 24 January 2022 12:26

> To: licensingservice <licensingservice@sheffield.gov.uk>

> Subject: Objection to project Ninkasi Limited

>

>

> To whom it may concern,

>

> I would like to place an objection to the application named Project Ninkasi Limited.

> The reason for this is that I live directly across from this business and believe the noise and disruption of the extended hours would create a detrimental effect to the area which is a heavily residential area and doesn't lend itself to this type of operating hours.

> I believe the hours should be brought more in line to the adjacent business named DOMO.

>

> I understand I have made this declaration a little late but as I work away this is the first opportunity I have had to send this email.

> I would very much appreciate it if you would still accept this email along with the others my fellow neighbours have made.

>

> Yours sincerely,

> Craig Allen.

> This Email, and any attachments, may contain non-public information and is intended solely for the individual(s) to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Sheffield City Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail



Dear Mr McMenemy

I have agreed on behalf of the applicant to circulate the below response to objections received to the above Variation Application.

2) Rob McMenemy objection dated 10 January 2022

Dear Mr McMenemy

Firstly, we would like to convey our understanding of your concerns around maintaining a peaceful environment in Little Kelham. We understand that consideration should be given to all residents located near to the Wedge.

We are aware that Little Kelham is a highly populated, unique residential area within Kelham Island and the wider city. We see the local residents as our primary clientele and as such, we are highly sensitive to the fact that we do not wish to add to, or create, any disruptive and/or antisocial behaviour within the Little Kelham development. To the contrary, our aim is to offer a service that further enhances the local area.

To this end and following feedback from yourself, we are very happy to amend our application in order to be in-line with adjacent businesses within the Little Kelham development (Domos, Isabella's and others). We are therefore proposing a limit of 23:00 rather than 00:00 as originally requested. This would align our closing time with the licences granted to those businesses located around us; this is the only reason for our variation application.

Please may I add that we have always committed to limit the outside seating to 21:00, after which time we ask our patrons seated outside to move indoors or leave.

We hope that this satisfies your concerns with regards to noise and disruption. However, we would be very happy to meet you in person if there is anything else we can do or say to give you the assurances you need as a resident of Little Kelham.

Regards

Nathan and Andrew

With this information now supplied, please could I respectfully ask that you consider whether you wish to retain your objection to this application or whether the information provided relieves your concerns.

The Council now gives you notice that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on Tuesday 1st March 2022 at 10:30am; following which the Council will issue a notice of determination of the application.

I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

Should you require any further information or wish to discuss this matter further, please do not hesitate to contact me.

Please advise the Licensing Service by email to [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk) at your earliest convenience of your wishes.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: [Emma.Rhodes-Evans@sheffield.gov.uk](mailto:Emma.Rhodes-Evans@sheffield.gov.uk) or [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

Mobile: 07825035395

[www.sheffield.gov.uk/licensing](http://www.sheffield.gov.uk/licensing)

-----Original Message-----

From: Emma Rhodes-Evans (CEX)

Sent: 02 February 2022 11:37

To: 'Rob McMenemy' <[robmcmenemy@gmail.com](mailto:robmcmenemy@gmail.com)>

Subject: RE: Project Ninkasi Limited

Good Morning Mr McMenemy

Thank you for your e-mail.

I can confirm that the applicant has requested to extend the hours for the sale of alcohol for consumption on and off the premises until 23:00 hours. There have been no changes requested to the current authorised times for use of the outside area, which will remain the same as permitted by the licence and Planning Permission. The outdoor seating is only permitted to be used by customers until 21:00 hours and must be packed away by 22:00 hours.

Should you have any further queries, please do not hesitate to contact me.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: Emma.Rhodes-Evans@sheffield.gov.uk or licensingservice@sheffield.gov.uk

Mobile: 07825035395

[www.sheffield.gov.uk/licensing](http://www.sheffield.gov.uk/licensing)

-----Original Message-----

From: Rob McMenemy <robmcmenemy@gmail.com>

Sent: 31 January 2022 10:29

To: Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>

Cc: Michael Crawshaw (CEX) <Michael.Crawshaw@sheffield.gov.uk>

Subject: Re: Project Ninkasi Limited

Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Emma,

Thank you for your response below. Before proceeding further I wanted to check my understanding of the current situation with the licenced premises in the Little Kelham development. As I understand, the restaurants Domo and Isabella's are required to stop using their outdoor space at 21.00, although can continue to serve food / drinks internally beyond this time.

My concern here is to avoid a situation were the outside serving hours of these places gets later and later, with one establishment setting an ever higher precedent for the rest. I'm quite sure if Ninkasi secures a 22.00 deadline, Domo and Isabella's will be quick to apply to follow.

Kind regards

Rob McMenemy

e.robmcmenemy@gmail.com

m. +44 (0)7860 214 899

> On 26 Jan 2022, at 12:35, Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk> wrote:

>

> Dear Mr McMenemy

>

> Please may I firstly take this opportunity to thank you for taking the time to submit your comments to the Licensing Service, and I hope the information I will now provide may mitigate your concerns.

>

> The file has now been passed to me to see if we can resolve the issues you have raised in your email with the applicant, so we can hopefully avoid attending a Licensing Sub-Committee hearing. A Licensing Sub-Committee hearing is legally required if we are unable to resolve any outstanding objections against an application within a specific timescale.

>

> I can confirm that the applicant has not requested any changes to the current permitted use of the external area, therefore the below conditions will remain in place should the Variation Application be granted.

>



> " The outdoor seating provision shall be limited to a maximum of 12 covers, as indicated on the submitted plan. Customers' use of the outdoor seating shall be permitted between the hours of 12:00 hours midday and 21:00 hours only, on all days. All such use shall be seated use only, and no vertical drinking shall be permitted at any time".

>

> " The outdoor seating shall be packed away to prevent unauthorised use by 22:00 hours, and shall not be placed back outside the following day prior to 11:00 hours, on all days."

>

> In order for representations to be valid, it must relate to undermining one or more of the four core licensing objectives (outlined below), should the application be granted.

>

> the prevention of crime and disorder

> public safety

> the prevention of public nuisance

> the protection of children from harm

>

> I would therefore appreciate if you could please expand on the reasons for your representation, and provide further details as to how the application to extend the hours for the sale of alcohol until 23:00 hours may impact on you.

>

> To help assist in resolving the issues, I will inform the applicant of the content of your objection (personal information redacted) so they can consider this and propose any changes.

>

> A Licensing sub-committee must be held within 20 working days from the date of the end of period for representations. You will receive formal notification of the date and time of the hearing, including a copy of the full report detailing the application and details of any objections received in due course.

>

> I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations

and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

>

> Should you wish to discuss this matter further, please do not hesitate to contact me either by e-mail or on my work mobile.

>

> Kind Regards

>

> Emma

> Emma Rhodes-Evans

> Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

> Email: Emma.Rhodes-Evans@sheffield.gov.uk or

> licensingservice@sheffield.gov.uk

> Mobile: 07825035395

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> -----Original Message-----

> From: Michael Crawshaw (CEX) <Michael.Crawshaw@sheffield.gov.uk>

> Sent: 12 January 2022 09:52

> To: licensingservice <licensingservice@sheffield.gov.uk>

> Subject: FW: Objection - The Wedge

>

> Dear Sir/Madam

>

> Thank you for submitting your comments. Please take this letter as acknowledgement of the receipt of your representation made in respect of the Application for The Wedge, 11 Cotton Mill Walk, Little Kelham, Sheffield, S8 3DH.

>

> This representation will now be passed to a Licensing Officer who will determine whether or not it is 'relevant'. A relevant representation is one that relates to the impact the application may have on the four licensing objectives as detailed in the Licensing Act 2003.

>

> We may try to mediate between parties (applicant and objector/s) to try to come to an amicable solution within the consultation period, where possible, and avoid the need to facilitate a formal hearing.

>

> If agreement cannot be achieved all parties will then be invited to attend a hearing of the Licensing Sub-Committee to determine the application.

>

> PLEASE NOTE: The information and link below outlines what we must do with your information after the submission of a valid representation.

>

> <https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sheffield.gov.uk%2Fhome%2Fbusiness%2Flicences-permits-registrations%2Fabout-licences&data=04%7C01%7CEmma.Rhodes-Evans%40sheffield.gov.uk%7C68f6e4988fcb4c57258108d9e4a47930%7Ca1ba59b9720448d8a3607770245ad4a9>

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> Once you have submitted your comments to us, the letter or email will become a public document and will be shared with the premises licence applicant and/or their solicitors. It will also be included in any report that is written for presentation to the Licensing Sub-Committee should a hearing be required. A copy of this report is published online and becomes a public document.

> In exceptional circumstances you can ask us to withhold your details (your original representation must contain your name and address). If you do not wish for any/some of the information provided to be in the public domain, please contact the service within 5 days of the closing date for representations and we can redact the necessary information or withdraw it altogether if you wish.

>

> Please note the closing date for comments on this application is 4 February 2022.

>

> Kindest regards

>

> The Licensing Service

>

>

> -----Original Message-----

> From: Rob McMenemy <robmcmenemy@gmail.com>

> Sent: 10 January 2022 11:28

> To: licensingservice <licensingservice@sheffield.gov.uk>

> Subject: Project Ninkasi Limited

>

> As a resident of Little Kelham I wish to object to the extension of licensing hours proposed for the above establishment. The site is predominantly residential and as such consideration needs to be given to those living close to this bar and their peaceful enjoyment of the location.

>

> All other restaurants and bar close by (Domo, Isabella's) have restrictions on the use of outside seating and their licensing hours and as such are finished by 10pm.

>

> Project Ninkasi Limited should follow this established norm and have the same closing time of 10pm.

>

> Yours sincerely

>

>

> Rob McMenemy

> e.robmcmenemy@gmail.com

> m. +44 (0)7860 214 899

>

>

>

>

>

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Dear Mr McKinney

I have agreed on behalf of the applicant to circulate the below response to objections received to the above Variation Application.

3) The Kelham Island and Neepsend Neighbourhood Forum Steering Group

To The Steering Group, Kelham Island and Neepsend Neighbourhood Forum  
Steering Group

Firstly, we would like to convey our understanding of your concerns and the fact that consideration needs to be given to local residents.

We are very aware that Little Kelham is a highly populated and unique residential area within The Kelham Island and Neepsend area.

We are highly invested in the local area and wish to provide a commercial offering that enhances and develops the local commercial offering to residents.

We are a start-up business formed by two brothers who have lived in the local area all our lives and who truly believe our commercial offering will compliment local business and benefit the Kelham Island residents.

We are a commercial Bottle Shop and Tasting Room, not a bar. We make this point to try to allay the understandable fears you have of the local area becoming an extension of the city centre's night life.

To explain in more detail, our offering is the retail sale of highly curated, premium quality beers and other small batch alcoholic beverages for consumption off premises but with a "small tasting room" available for on-site consumption. These products are typically purchased in small numbers for consumption on and off premises. We are not a commercial bar set up to sell large volumes of promoted/discounted beverages. We do understand how our business model could be misconstrued and would be very happy to meet with the steering group to discuss this in more detail.

Addressing the reasons for your objection separately:

Regarding point one, we see the local residents as our primary clientele and as such, we are highly sensitive to not being a disruptive and antisocial presence within the Little Kelham development. We understand your concerns around public nuisance and have invested heavily in mitigating this risk.

When fitting out the "Wedge" unit we installed a MFC acoustic suspended ceiling including a double skin of high density sound board, 200mm of insulation and an air void as well as a further two layers of acoustic board applied directly to the ceiling. This was done to keep noise to an absolute minimum for residents sharing our building. This construction has satisfied Sheffield City Council Building Control as to the acoustic nature of our unit.

With regards to the outside seating area, we have always committed to limit outside seating to 21:00 after which time all patrons seated outside will be asked to move indoors or leave.

We also carry signage reminding our customers of the need to respect local residents when leaving.

Secondly, we completely agree that our business activity should not be out-of-kilter with the general approach taken to commercial activities within residential buildings in the neighbourhood. To this end and following feedback from yourselves, we are very happy to amend our application and come in-line with adjacent businesses in the Little Kelham development (Domos, Isabella's et al.). We are therefore proposing a limit of 23:00 rather than the 00:00 originally requested. This is also in line with other local businesses situated in residential buildings in the area, for example, Bar Kelham and Salt, both of which are situated in residential units.

In summary:

- We have amended our application to permit the sale of alcohol to 23:00 (not the 00:00 originally requested) Current licence allows 12:00 to 22:00.
- We will limit outside seating to 21:00.
- Regarding your point on waste and recycling, we operate a strict policy of disposal between the hours of 10:00 and 16:00. We have done this following consultation with local residents and understanding previous issues they have had.

We hope this response satisfies your concerns and reasons for objecting.

May I add that we would be very happy to meet any of the steering group members in person if there is anything else we can do or say to give you the assurance you require.

Regards

Nathan and Andrew

With this information now supplied, please could I respectfully ask that you consider whether you wish to retain your objection to this application or whether the information provided relieves your concerns.



The Council now gives you notice that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on Tuesday 1st March 2022 at 10:30am; following which the Council will issue a notice of determination of the application.

I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

Should you require any further information or wish to discuss this matter further, please do not hesitate to contact me.

Please advise the Licensing Service by email to [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk) at your earliest convenience of your wishes.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: [Emma.Rhodes-Evans@sheffield.gov.uk](mailto:Emma.Rhodes-Evans@sheffield.gov.uk) or [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

Mobile: 07825035395

[www.sheffield.gov.uk/licensing](http://www.sheffield.gov.uk/licensing)

-----Original Message-----

From: Chris McKinney <[chrismckinney@kinnf.com](mailto:chrismckinney@kinnf.com)>

Sent: 24 January 2022 08:37

To: [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

Subject: Project Ninkasi Limited licence application - KINNF comments

Dear Licensing Department,

Please find attached the comments of KINNF on the licence application from Project Ninkasi Limited in Little Kelham.

I would appreciate confirmation of receipt and any revisions to the licence application.

Best wishes,

Chris McKinney

Deputy Chair of KINNF

## Comments on Grant of Premises Licence



Applicant: Project Ninkasi Limited  
Description: Variation of Premises Licence: Supply of Alcohol Sun-Sat 12:00-00.00 & Opening Hours Sun-Sat 12:00-00.00  
Site Location: The Wedge, 11 Cotton Mill Walk, Little Kelham, Sheffield, S3 8DH

---

Dear Licensing Department,

Thank you for this opportunity to make comments on the above application for a variation of an existing premises licence. The Wedge building is situated within the Kelham Island and Neepsend Neighbourhood Area and its use is of interest to the Kelham Island and Neepsend Neighbourhood Forum.

On the basis of the information submitted within the application, we can make the following comments.

### **Background**

The Kelham Island and Neepsend Neighbourhood Forum (KINNF) was designated by Sheffield City Council in February 2019 in order:

- To prepare, implement, and monitor a Neighbourhood Plan for the KINNF Neighbourhood Area;
- To promote or improve the social, economic and environmental well-being of the KINNF Neighbourhood Area;
- To encourage the goodwill and involvement of the wider community in the preparation, production and implementation of a Neighbourhood Plan;
- To engage as fully as possible with all community groups within the KINNF area.

Work formally commenced on the preparation of the Neighbourhood Plan in June 2019 when the Kelham Island and Neepsend Neighbourhood Forum held its first Annual General Meeting. To inform its preparation of a Neighbourhood Plan, the Neighbourhood Forum carried out an initial public consultation exercise between Tuesday 1<sup>st</sup> October 2019 and Friday 1<sup>st</sup> November 2019, with comments being sought on the following general areas:

- What should be the most important driver of change in the Neighbourhood Area?
- What should the vision be for the Neighbourhood Plan?
- What are your thoughts on new housing and employment development?
- What are your thoughts on new facilities, shops or services?
- What things, if any, should we protect?
- Are there any environmental projects that the Neighbourhood Plan should plan for?
- Do you have any land that you want to put forward for consideration?

The feedback from this initial public consultation exercise has been written up and the Neighbourhood Forum approved a Consultation Statement that records the main issues and concerns at its Steering Group on 29th January 2020. This [Consultation Statement](#) has been published on our Neighbourhood Forum's [website](#) and it informs the work of the Neighbourhood Forum going forward.

For information, the identified main issues and concerns to address within the Kelham Island and Neepsend Neighbourhood Plan are:

- that future change in Kelham Island and Neepsend should lead to more greenery and public space being introduced, that the area's historic character should be protected and that the existing balance between the area's industrial past and its growing residential character is not lost through the redevelopment of the area;
- that future change in Kelham Island and Neepsend should lead to a more established community, rather than an extension of the city centre's night life, with greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as green and communal spaces with play equipment for children, services such as a doctor's surgery, street lighting and other street furniture, with new commercial space dedicated for smaller shops and offices to help grow the local employment base;
- that new planned developments should be of a scale that respects the historic streetscape and skyscape of Kelham Island and Neepsend;
- that new planned developments should come forward as mixed use development proposals that contribute to a network of interesting and active streets within Kelham Island and Neepsend;
- that new planned developments should generally use materials traditional to the area, such as red brick, rather than modern materials, and that new developments should generally seek to integrate into, rather than stand out from, the existing streetscape and skyscape of Kelham Island and Neepsend;
- that new planned residential developments should deliver greater numbers of larger units for sale, i.e. 3-bed homes, to balance out a recent over-provision of 1-bed flats for rent in order to allow Kelham Island and Neepsend to become a more established community with growing families able to stay in Kelham Island and Neepsend;
- that new planned developments should continue to provide additional commercial space but that these should be carefully planned to provide smaller spaces suitable for start-up local businesses to help Kelham Island and Neepsend become a more established community with a growing range of local shops;
- that new planned developments should assist the area's transition to a low-carbon future, whilst not exacerbating existing on-street car parking problems in Kelham Island and Neepsend;
- that Kelham Island and Neepsend needs more public spaces and greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as a doctor's surgery, pharmacy, post office and pre-school educational services;

- that the historic buildings and the buildings that accommodate community uses of Kelham Island and Neepsend need to be protected within the Neighbourhood Plan;
- that the River Don corridor needs to be protected and enhanced where possible, with protection for the limited existing wildlife features and trees of Kelham Island and Neepsend;
- that measure to secure greater greening of Kelham Island and Neepsend should be built into the Neighbourhood Plan.

These main issues and concerns will guide the preparation of the Kelham Island and Neepsend Neighbourhood Plan and the work of the Neighbouring Forum going forward. The Forum will be publishing policy papers for its identified themes of Green; Heritage, Arts and Culture; Business, Transport and Residential Sites in due course, and it is expected that the Business paper will look at where certain business uses should be located.

However, in relation to commenting on applications for planning permission and licences, the Neighbourhood Forum will use these main issues and concerns to guide our comments.

## Proposal

It is noted that the application is for a Variation of an existing Premises Licence to enable the following purposes:

- Supply of Alcohol Sun-Sat 12:00-00.00
- Opening Hours Sun-Sat 12:00-00.00

This means that Project Ninkasi Limited are seeking to extend their hours of operation from those currently approved (as advertised on their website), which are:

- Wed-Fri 17:30-22.00
- Sat 14:30-22.00
- Sun 14:30-19.00

## Comments

Firstly, it is noted that applications for premises licences need to comply with the four statutory licensing objectives, namely:

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance;
- the protection of children from harm.

In light of this, the following identified main issue and concern raised during the Kelham Island and Neepsend Neighbourhood Forum's initial public consultation exercise as recorded in our published Consultation Statement is considered significant:

“that future change in Kelham Island and Neepsend should lead to a more established community, rather than an extension of the city centre's night life, with greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as green and communal spaces with play equipment for children, services such as a doctor's surgery, street lighting and other street furniture, with new

commercial space dedicated for smaller shops and offices to help grow the local employment base;”

Whilst the extension of the opening hours and licence to earlier in the day is considered acceptable, the proposal to operate this commercial bar use beyond 10pm is unacceptable and opposed for the following reasons.

Firstly, it is considered that operating a commercial bar within a residential building, with residential units directly above and adjacent, is inappropriate and that this would represent a public nuisance that could not be mitigated through noise control measures both during the operating period and at closing time and beyond. The use of the outdoor seating area for customers at these late hours would significantly increase the nuisance.

Secondly, it is considered that approving a licence beyond 10pm in this instance would be out-of-kilter with the general approach taken to commercial activities within residential buildings in the neighbourhood area and become a precedent that would lead to an increase in nuisance to residents and thus complaints from residents to the City Council.

## **Conclusion**

Based on our assessment of this proposed licence, the Kelham Island and Neepsend Neighbourhood Forum object to the application on the basis that it would as submitted create an unacceptable public nuisance.

To overcome this objection, the licence could be amended to:

- not permit the sale of alcohol to extend beyond 10pm, and
- close any outdoor areas by 10pm, and
- close the premises and have staff depart from the premises by 11pm, and
- require waste and recycling to be not disposed of beyond the hours of 10am and 10pm.

It is considered that this amendment would be consistent and prevent significant public nuisance from occurring.

Should this amendment be made, it is expected that the Neighbourhood Forum would remove its objection to the application but we reserve the right to assess any amended proposals and provide a further comment at that time.

Comments provided by:

The Kelham Island and Neepsend Neighbourhood Forum Steering Group

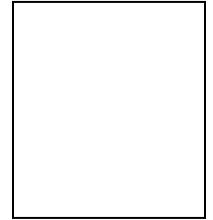
[info@kinnf.com](mailto:info@kinnf.com)

[www.kinnf.com](http://www.kinnf.com)

24<sup>th</sup> January 2022



## SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



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**Report of:** Chief Licensing Officer, Head of Licensing

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**Date:** Tuesday 1<sup>st</sup> March 2022 – 11:30am

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**Subject:** Licensing Act 2003

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**Author of Report:** Jayne Gough

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**Summary:** To consider an application to grant a premises licence made under the Licensing Act 2003 for **Sheffield Olympic Legacy Park – Worksop Road, Sheffield, S9 3TL**

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**Recommendations:** That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

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**Background Papers:** Attached documents  
[Sheffield City Councils Statement of Licensing Policy](#)

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**Category of Report:** OPEN

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**REPORT OF THE CHIEF LICENSING OFFICER  
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE  
LICENSING ACT 2003**

Ref No 32/22

**Sheffield Olympic Legacy Park – Worksop Road, Sheffield, S9 3TL**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

**2.0 THE APPLICATION**

2.1 The applicants are Legacy Stadium Ltd.

2.2 The application was received by the Licensing Service on the 10<sup>th</sup> January 2022 and is attached at Appendix 'A' of this report.

2.3 During the consultation period, the applicant has agreed a condition with South Yorkshire Police which can be found at Appendix 'B'

**3.0 REASONS FOR REFERRAL**

3.1 An unresolved representation concerning the application has been received from the following and is attached at Appendix C:

- Health Protection Service – Sheffield City Council

3.2 The applicant and the objector who has made a written representation has been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'D'.

**4.0 POLICIES TO CONSIDER**

4.1 Sheffield City Council Statement of Licensing Policy.

**5.0 FINANCIAL IMPLICATIONS**

5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

**6.0 THE LEGAL POSITION**

6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.



## **7.0 HEARINGS REGULATIONS**

- 7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.
- 7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'D'.
- 7.3 Attached at Appendix 'D' is the following: -
- a) a copy of the Notice of Hearing;
  - b) the rights of a party provided in Regulations 15 and 16;
  - c) the consequences if a party does not attend or is not represented at the hearing
  - d) the procedure to be followed at the hearing.

## **8.0 APPEALS**

- 8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

## **9.0 RECOMMENDATIONS**

- 9.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

## **10.0 OPTIONS OPEN TO THE COMMITTEE**

- 10.1 To grant the premises licence in the terms requested.
- 10.2 To grant the premises licence with conditions.
- 10.3 To reject the whole or part of the application.

*Steve Lonnia*

Stephen Lonnia  
Chief Licensing Officer  
Head of Licensing

Date: 1<sup>st</sup> March 2022

# Appendix 'A'

## Application

# Appendix 'B'

**Agreed Condition:**  
South Yorkshire Police

# Appendix 'C'

**Objection:**

Health Protection Service, Sheffield City Council

# **Appendix 'D'**

## **Hearing Notices and Regulations**



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**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Legacy Stadium Ltd c/o Tim Shield – John Gaunt & Partners

Sent via email:

The Sheffield City Council being the licensing authority, on the 10<sup>th</sup> January 2022 received an application in respect of the premises known as;

**Sheffield Olympic Legacy Park, Worksop Road, Sheffield, S9 3TL**

During the consultation period, the Council received a representation from the following authority:

- **Health Protection Service, Sheffield City Council**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held at **Sheffield Town Hall on Tuesday 1<sup>st</sup> March 2022 at 11:30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representation made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD or by email to [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 21<sup>st</sup> February 2022

Signed:

Jayne Gough

The officer appointed for this purpose  
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)



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**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Sean Gibbons  
Health Protection Service, Sheffield City Council

Sent via email:

The Sheffield City Council being the licensing authority, on the 10<sup>th</sup> January 2022 received an application in respect of the premises known as;

**Sheffield Olympic Legacy Park, Worksop Road, Sheffield, S9 3TL**

During the consultation period, the Council received a representation from the following authority:

- **Health Protection Service, Sheffield City Council**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held at **Sheffield Town Hall on Tuesday 1<sup>st</sup> March 2022 at 11:30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 3) The representation you have made with reference to these particular premises and the four core objectives.
- 4) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** or by email to [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk) within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 21<sup>st</sup> February 2022

Signed: **Jayne Gough**  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

## NOTES

### Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

### Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

### Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.



## Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
  - (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
  - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
  - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
  - (a) section 167(5)(a) (review of premises licence following closure order),
  - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
  - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

## **Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)**

**This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.**

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.



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**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**We Legacy Stadium Limited apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description Proposed Community Stadium, Sheffield Olympic Legacy Park, Worksop Road	
Post town Sheffield	Post code S9 3TL

Telephone number of premises (if any)

Non-domestic rateable value of premises

£

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

- Please tick ✓
- a) An individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
- i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick  yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - Statutory function or
  - A function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title (For example, Rev)

Surname  First names

Date of Birth:	I am 18 years old or over <input type="checkbox"/>
Nationality:	

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

Email address (optional)

**Second Individual Applicant (if applicable)**

Mr  Mrs  Miss  Ms  Other title (For example, Rev)

Surname  First names

Date of Birth:	I am 18 years old or over <input type="checkbox"/>
Nationality:	

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

Email address (optional)

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name Legacy Stadium Limited
Address Europa House 20 Esplanade Scarborough YO11 2AQ
Registered number (where applicable) 10998648
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any)
E-mail address (optional)

**Part 3 – Operating Schedule**

When do you want the premises licence to start?  
**As soon as possible**

Day    Month    Year

A	S	A	P				
---	---	---	---	--	--	--	--

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day    Month    Year

--	--	--	--	--	--	--	--

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A
-----

**Please give a general description of the premises (please read guidance note 1)**

This is an application for a Premises Licence for a proposed community and sports stadium at the Sheffield Olympic Park Legacy on Worksop Road, Sheffield.

The site is currently under development and not yet completed.

When complete the premises will have a number of different proposed uses as follows:

- Sports Stadium
- Corporate Facilities on Match Days
- Hospitality Facilities on Match Days and other times.
- Use of the premises both internally and externally within the licensed areas for the provision of films by way of cinema type events and other films
- Community events both in the premises and on the pitch
- Live/recorded music events both within the licensed premises internally and externally and on the pitch
- Use of the premises for function facilities in the licensed areas shown on the layout plans.
- Licensed café/bar as shown on the plans.
- Office facilities which are requested to be licensed.

The premises will operate with a maximum occupancy of less than 5,000.

The types of events and licensable activities will be both taking place internally within the licensed area and also in the licensed areas externally as shown on the layout plans described below and in addition a number of fixed bar servery points and floating servery points, internally and externally.

In addition to the above it is requested to have an authorisation for music events in external areas to be held within the stadium in the licensed areas externally as shown on the layout plan.

It is proposed to have corporate events in certain areas of the licensed premises which will be facilitated by the bar facilities and hospitality facilities as shown on the plans.

The following is proposed for permitted hours for licensable activities for these premises as follows:

1. 10:00 until 24:00 hours (midnight) for the sale of alcohol and other entertainment at the premises from Sunday to Thursday and 10:00 to 01:00 hours Fridays and Saturdays.
2. Provision of regulated entertainment between 10:00 and 24:00 hours Sunday to Thursday and 10:00 to 01:00 hours Fridays and Saturdays.
3. Provision of late night refreshment on occasions after 23:00 hours.
4. A condition is offered that external regulated entertainment is to be offered as follows:

"No regulated entertainment will take place in external/outdoor areas at the premises after 23:00 hours."

The appropriate drawings are deposited with this application showing the proposed licensed areas are as follows:

- (a) Location plan showing the overall location of the site, the position of the stadium and stadium and pitch area.
- (b) Site Plan showing the proposed indicative positions of different licensed areas both internal and external edged red on the layout plan.
- (c) Plan number 7191/301 showing proposed layout for the ground floor for the internal licensed areas of the main stand, corporate and entertainment facilities, as marked A on the site plan. This shows the ground floor.
- (d) Plan number 7191/311 showing proposed layout for the First floor for the internal licensed areas of the main stand, corporate and entertainment facilities, as marked A on the site plan. This shows the first floor.
- (e) Plan number 7191/321 showing proposed layout for the Second floor for the internal licensed areas of the main stand, corporate and entertainment facilities, as marked A on the site plan. This shows the second floor.
- (f) Plan number 0461 showing proposed building areas as referred to on the site plan being plan marked B on the Site Plan.

It is not anticipated that the proposed application will adversely impact upon the licensing objectives. The overall plan is part of a development of the area and is intended to provide community facilities as well as sports facilities, corporate hospitality and events facilities as detailed on the following pages.



**What licensable activities do you intend to carry on from the premises?**

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ✓ yes

**Provision of regulated entertainment (please read guidance note 2)**

- a) Plays (if ticking yes, fill in box A)
- b) Films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed				State any seasonal variations for performing plays (please read guidance note 5)	
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick {Y}(please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	01:00			
Sat	10:00	01:00			
Sun	10:00	00:00			√

Please give further details here (please read guidance note 4)  
Films will be shown both within the premises and externally.

State any seasonal variations for the exhibition of films (please read guidance note 5)  
N/A – save as below

Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)

When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)

**C**

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) Indoor sports events at the site in line with a community stadium and sports stadium and as would be expected and part of corporate hospitality events and other hospitality events.
Day	Start	Finish	
Mon	10:00	00:00	
Tue	10:00	00:00	
Wed	10:00	00:00	
Thur	10:00	00:00	
Fri	10:00	01:00	
Sat	10:00	01:00	
Sun	10:00	00:00	

State any seasonal variations for indoor sporting events (please read guidance note 5)

Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)

**D**

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick {Y}(please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Tue					
Wed			Please give further details here (please read guidance note 4)		
Thur					
Fri			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		

**E**

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick {Y}(please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
Mon	10:00	00:00		Both	√
Tue	10:00	00:00			
Wed	10:00	00:00	Please give further details here (please read guidance note 4)		
Thur	10:00	00:00			
Fri	10:00	01:00	Live music both within the premises stadium itself and in the external licensed areas as shown on the plans lodged with the application.		
Sat	10:00	01:00			
Sun	10:00	00:00			
			State any seasonal variations for the performance of live music (please read guidance note 5)		
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
			When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

**F**

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	
Day				Outdoors	
Start	Finish			Both	√
Mon	10:00	00:00	Please give further details here (please read guidance note 4)  Recorded music to be provided both within the internal areas and external areas as shown on the plans lodged with this application.  State any seasonal variations for playing recorded music (please read guidance note 5)  Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)  When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	01:00			
Sat	10:00	01:00			
Sun	10:00	00:00			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	
Day				Outdoors	
Start	Finish			Both	√
Mon	10:00	00:00	Please give further details here (please read guidance note 4)  Performance of dance will take place both within the licensed internal areas and external areas on the plans lodged with this application.  State any seasonal variations for the performance of dance (please read guidance note 5)  Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)  When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	01:00			
Sat	10:00	01:00			
Sun	10:00	00:00			

**H**

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors
				Outdoors
Mon	10:00	00:00		Both <input checked="" type="checkbox"/>
Tue	10:00	00:00	Please give further details here (please read guidance note 4)	
Wed	10:00	00:00		
Thur	10:00	00:00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)	
Fri	10:00	01:00		
Sat	10:00	01:00	Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sun	10:00	00:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)	

**I**

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick {Y} (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
				Both	<input checked="" type="checkbox"/>
Mon	23:00	00:00	Please give further details here (please read guidance note 3)		
Tue	23:00	00:00	To allow for the provision of food and/or hot drinks for consumption both internally areas and externally to include both fixed concessions within the premises and also floating concessions as shown within the licensed area edged red on the plans including on the pitch etc.		
Wed	23:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	23:00	00:00	N/A – save as below		
Fri	23:00	01:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat	23:00	01:00			
Sun	23:00	00:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	
				Both	√
Mon	10:00	00:00	State any seasonal variations for the supply of alcohol (please read guidance note 4)  Extension of hours on New Year's Eve through from the end of terminal hour and usual terminal hour on 31 <sup>st</sup> December through to midnight on 2 <sup>nd</sup> January.  Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	01:00			
Sat	10:00	01:00			
Sun	10:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor
<p><b>Name:</b> Stephen Marriott</p> <p><b>Address:</b> 1 Chadbourne Close, Armthorpe, Doncaster</p> <p><b>Postcode:</b> DN3 3RG</p> <p><b>Date of Birth:</b> 24/08/1978</p> <p><b>Place of birth:</b> Doncaster</p> <p><b>Personal Licence number (if known):</b></p> <p><b>Issuing licensing authority (if known):</b></p>

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

**L**

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variation (please read guidance note 4)  Please see box J above
Day	Start	Finish	Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)  The premises may be open outside the licensable hours for non licensable activities, community events etc. It is therefore not intended to restrict opening hours
Mon	00:00	24:00	
Tue	00:00	24:00	
Wed	00:00	24:00	
Thur	00:00	24:00	
Fri	00:00	24:00	
Sat	00:00	24:00	
Sun	00:00	24:00	

**M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

Please see the proposed conditions below.

**b) The prevention of crime and disorder**

No further risks have been identified which need to be addressed, save as below

1. The use of door staff/stewards will be risk assessed on an ongoing basis by the Licence Holder or Designated Premises Supervisor. Where engaged all staff shall be licensed by the Security Industry Authority.

2. Staff will receive training on matters concerning underage sales, drugs policies and operating procedures.
3. There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to the police.
4. The premises shall operate a proof of age scheme and will require photographic identification from any person who appears to be under the age of 21 years.
5. The management of the premises will liaise with police on issues of local concern or disorder.
6. There shall be no drinks promotions at the premises which are inconsistent with the need to promote responsible drinking.
7. CCTV will be installed in internal licensed areas with recording facilities such recordings to be retained for a period of 28 days and be made available within a reasonable time on request by the Police.

#### **c) Public safety**

No further risks have been identified which need to be addressed, save as below

1. To comply with the reasonable requirements of the fire officer from time to time.
2. The premises will have adequate safety and firefighting equipment and such equipment will be maintained in good operational order.
3. Staff will be trained on matters of safety, evacuation and use of emergency equipment as required.
4. Spillages and breakages will be removed as soon as possible to reduce the risk to patrons and staff.
5. Fire Exits and means of escape shall be kept clear and in good operational condition.
6. The use of plastic glasses in external licensed areas will be used on a risk assessed basis. Such risk assessment to be made available to the Police upon request.

#### **d) The prevention of public nuisance**

No further risks have been identified which need to be addressed, save as below

1. Customers are requested, when leaving later in the evening to ensure they cause minimum disturbance and minimal noise in the club and the premises will put up notices to emphasis the point if required.
2. During regulated entertainment within internal licensed areas of the premises external windows and doors shall be kept closed save for access and egress of the general public and other than in an emergency.
3. The Premises Licence Holder shall prominently display A5 notice on all exits reminding patrons to leave the premises in a quiet and orderly fashion in respect of the local neighbours needs.
4. No regulated entertainment will take place in external/outdoor areas at the premises after 23:00 hours.

#### **e) The protection of children from harm**

The restrictions set out in the Licensing Act 2003 will apply. No unusual or additional risks of harm to children have been identified.

1. There shall be adequate controls in place including staff training to safeguard against the sale of alcohol to persons under 18 years.
2. The premises supervisor or appointed staff member shall ensure that when children are admitted to the premises their presence is not inconsistent with the style of operation of the premises at that time and the licensable activities that are being carried out.
3. Policies in relation to children shall be adequately communicated to patrons by staff or through appropriate signage.



Please tick ✓ Yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected
- {Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships} I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent.** (Please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• {Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership} I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
--------------------	--

Signature: John Gaunt & Partners .....  
 Date: 10/1/2022  
 Capacity: Solicitors.....

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (Please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature: John Gaunt & Partners .....  
 Date: .....  
 Capacity: Solicitors.....

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)	
<b>John Gaunt &amp; Partners</b> <b>Omega Court</b> <b>372 Cemetery Road</b>	
Post town <b>Sheffield</b>	Post code <b>S11 8FT</b>
Telephone number (if any)	<b>0114 2668664</b>
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) <b>TShield@john-gaunt.co.uk</b>	

## Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the

relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK {please see note below about which sections of the passport to copy}.
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your Immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Schedule 11

Consent of individual to being specified as premises supervisor

I, STEPHEN MARRIOTT

of 1 CHADBOURNE CLOSE, ARMTHORPE, DONCASTER,  
DN3 3RG

{insert residential address}

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for the grant of a premises licence by <sup>LEGACY STADIUM LTD</sup> relating to a premises licence for **Legacy Stadium Sheffield, Legacy Stadium, Olympic Legacy Park, Sheffield, S9 3TU** and any premises licence to be granted or varied in respect of this application made by <sup>LEGACY STADIUM LTD</sup> concerning the supply of alcohol at **Legacy Stadium Sheffield, Legacy Stadium, Olympic Legacy Park, , Sheffield, , S9 3TU.**

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

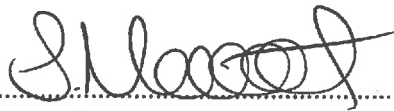
Personal Licence number.....

{insert Personal Licence number if any}

Personal Licence issuing authority

.....  
.....

{insert name and address and telephone number of personal licensing issuing authority, if any}

Signed: 

Name (please print): STEPHEN MARRIOTT

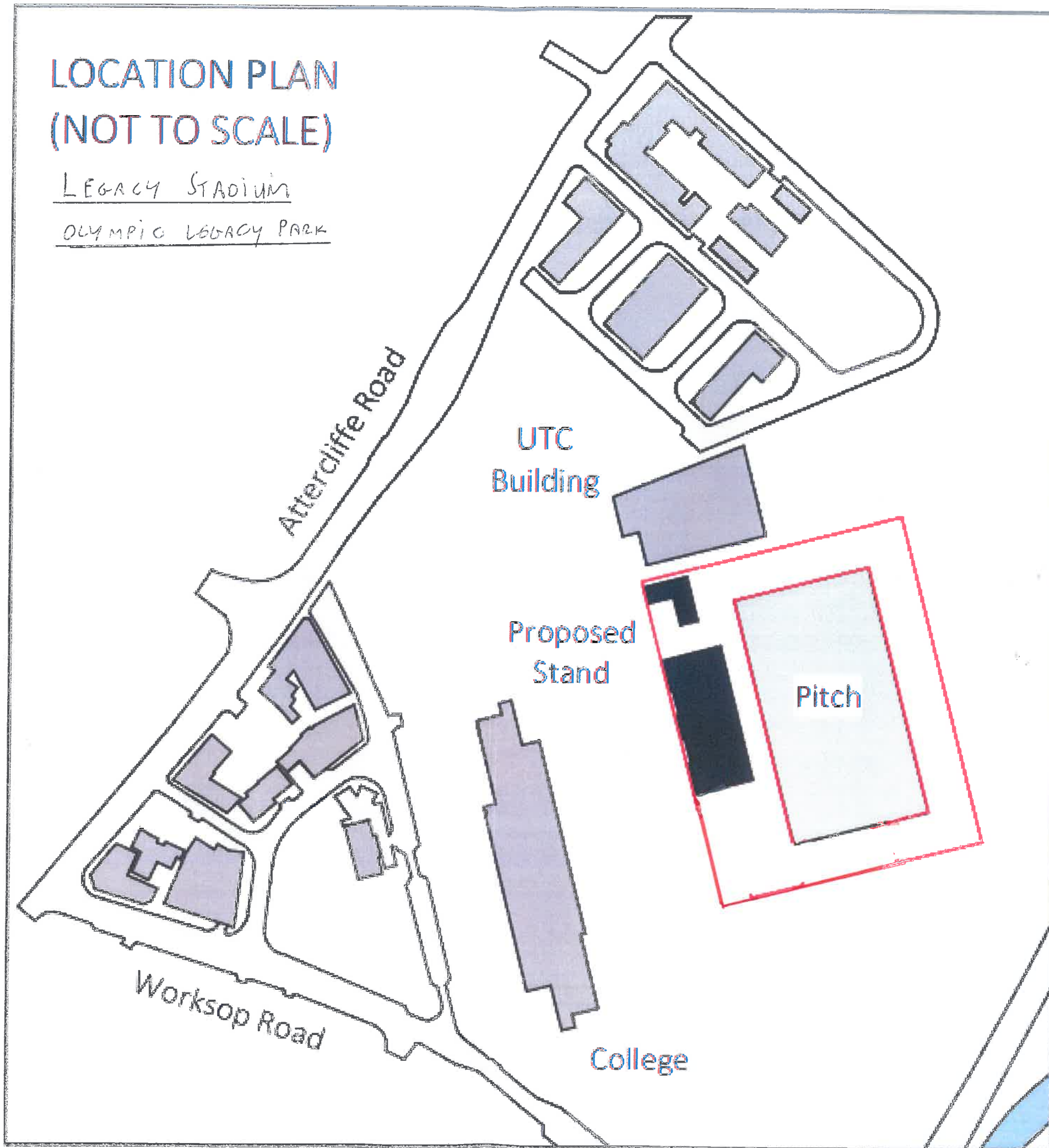
Dated: 15/12/21

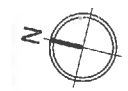
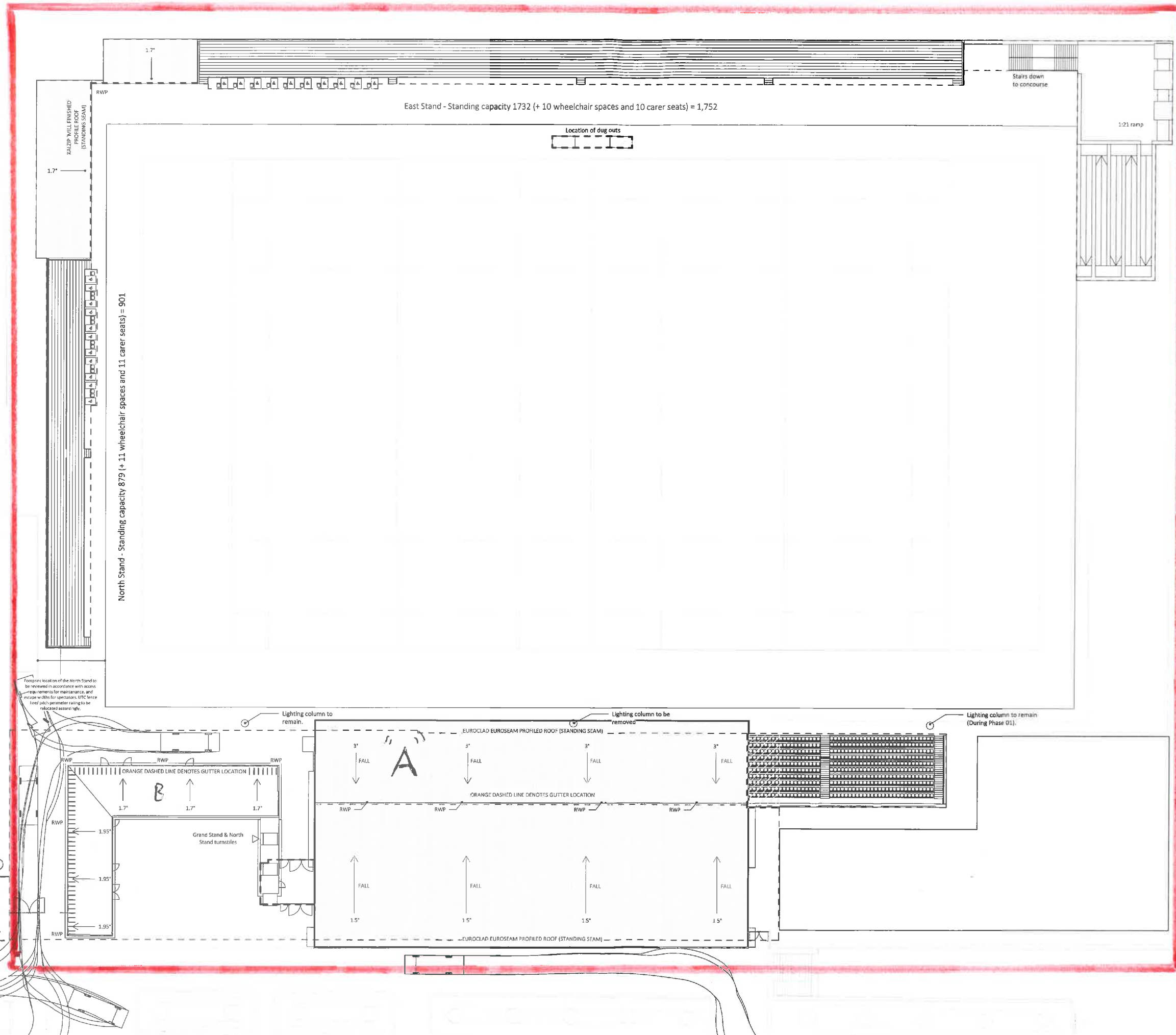
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LOCATION PLAN  
(NOT TO SCALE)

LEGACY STADIUM

OLYMPIC LEGACY PARK





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 It is the contractor's responsibility to ensure full compliance with the Building Regulations. Do not scale from this drawing and report dimensions only. It is the contractor's responsibility to check and verify all dimensions on site. Any discrepancies to be reported immediately.  
 It is the contractor's responsibility to ensure full compliance with the Building Regulations. Do not scale from this drawing and report dimensions only. It is the contractor's responsibility to check and verify all dimensions on site. Any discrepancies to be reported immediately.  
 Materials not in conformity with relevant British or European Standards/tables of practice or materials known to be defective to health & safety must not be used on any part of the project.



NOTES  
 The extent of the Application Site including the existing stand and pitch has been prepared utilising OS, as built information and topographical information. As the site and the immediate surrounding area is continually being developed, there may be discrepancies on the dimensions shown.

Please note that the draft Planning drawings have yet to be tabled to the Safety Advisory Group (SAG) and consequently there could be amendments to the scheme as a result of comments from the SAG.

All proposed levels may vary by +/- 200mm as the design develops.

Embankment slopes and heights to the perimeter of the site are subject to further review. Retention solutions/systems are to be put forward by the structural engineer.

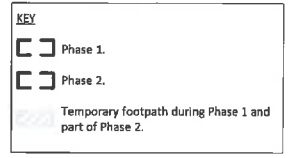
CDM NOTES

As part of the CDM requirements, a full roof maintenance strategy including the use of protection toe guards and hand rails around the roof edge for servicing will be required.

Any earth that has been identified as contaminated should be removed and/or relocated in accordance with a specialist's advice. Principal Designer/ Contractor to review further and advise accordingly.

Any scaffolding/ hoarding to be erected should account for the safe transition of pedestrians around the site, most notably on match days.

Please note that the construction phasing plan should account for the safe transition, access and egress to temporary facilities set up while the Grand Stand part of the development is being constructed. It has yet to be confirmed where the contractor's compound will be located and as such the location of site hoardings is subject to further review.



NO	DATE	DESCRIPTION	BY	CHECKED
1	18/05/21	Drawing updated to reflect latest SDC application	A.P	P.G
2	03/12/21	No. and location of RWAP updated	P.G	P.F
3	02/12/21	Foundations and signage updated prior to Section 75 submission	C.G	P.F
4		Date		
		Description		

CLIENT  
 GMI Construction Group PLC

PROJECT  
 Sheffield Olympic Legacy Park

TITLE  
 Proposed Site Plan (Showing Roof)

DRAWING STATUS  
 PLANNING

DATE	AUTHOR	CHECKED	CHECKER
SCALE	As indicated @ A1		
DATE	11/17/21		

Whittam Cox  
 ARCHITECTS  
 Chester: 0161 701246 250 263  
 London: 02033 836 022  
 Leeds: 0113 468 2456  
 whittamcox.com

PROJECT  
 Originator Volume Level Type Role Number Revision  
 D461 - WCA - ZZ - RF - DR - A - PL-04 - PD4

LEGACY  
 STADIUM

KEY

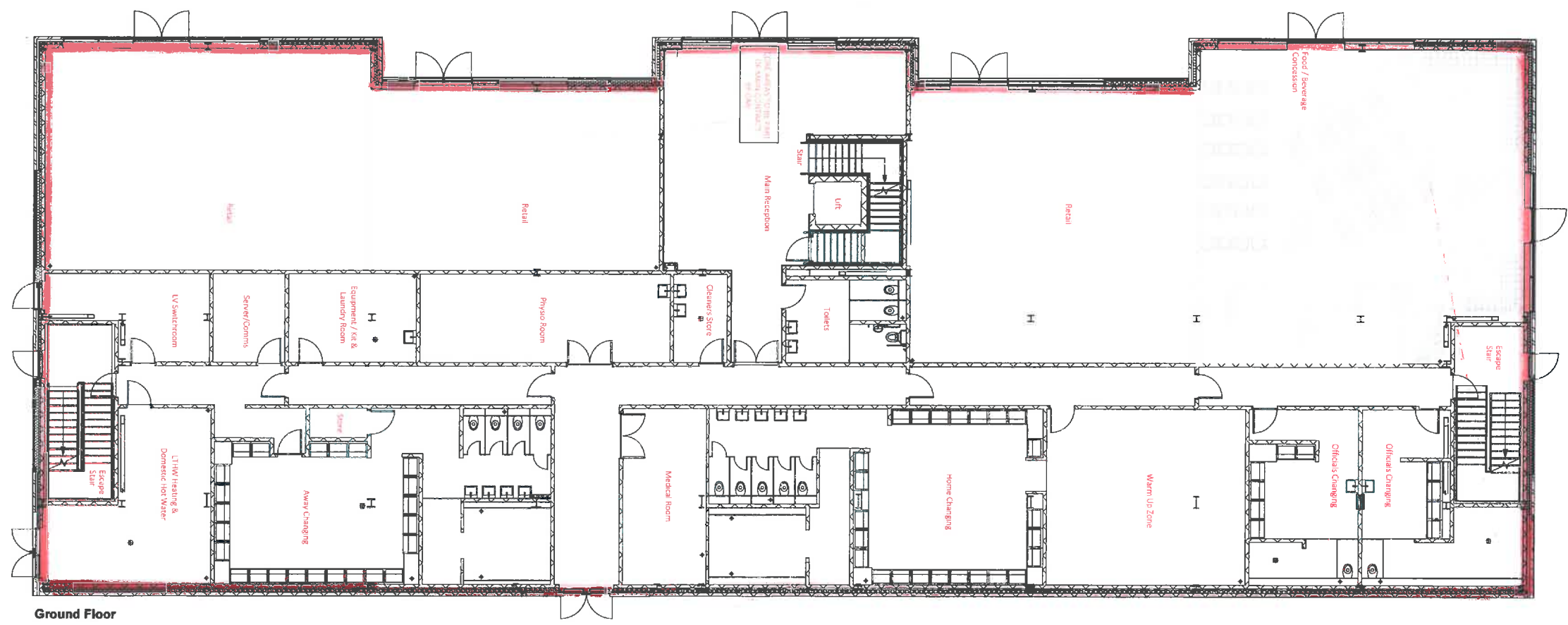
Licensed  
 AREA  
 BOTH  
 INTERNAL  
 AND  
 EXTERNAL






GROUND FLOOR  
AREA MARKED "A"  
ON SITE PLAN

RevNo	Revision note	Date	Signature	Checked




Ground Floor

Page 137

KEY  
 INTERNAL LICENSED AREA

LEGACY STADIUM



**designtonic**

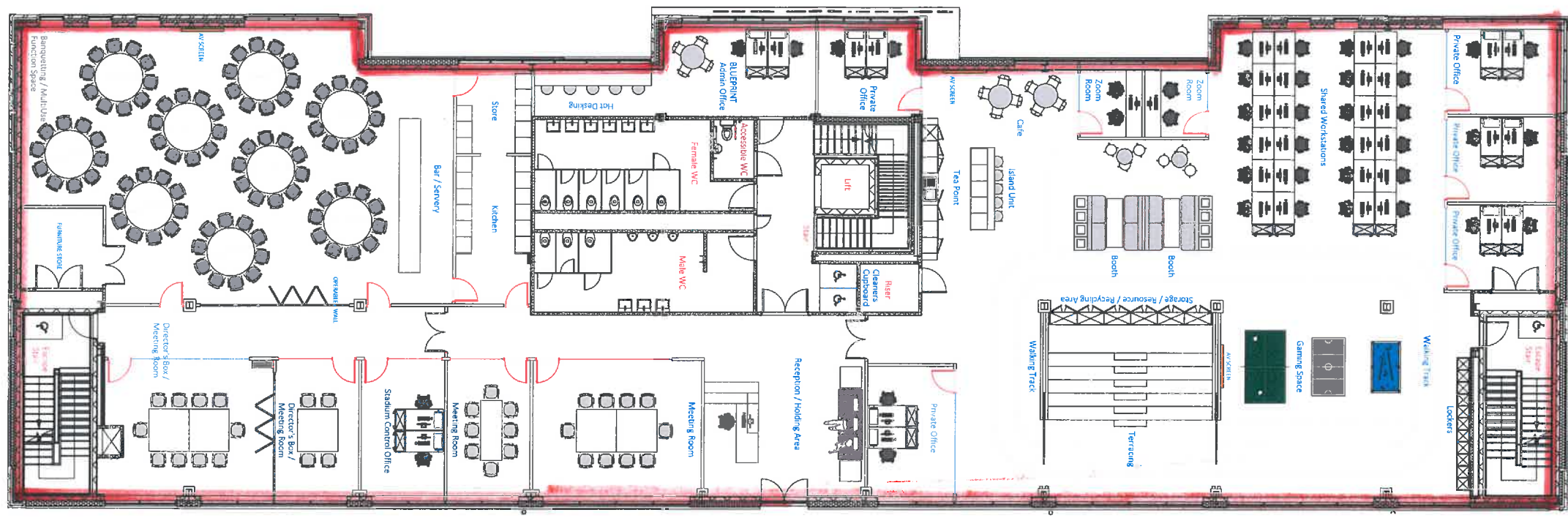
Itemref	Quantity	Title/Name, designation, material, dimension etc	Article No./Reference
Designed by CB	Checked by	Approved by - date	Filename
SHEFFIELD OLP		GF General Arrangement	
Edition		Sheet	
7191		301	

Scale: 1:100 @ A1

Date: 03/12/21

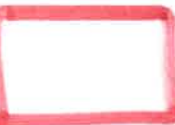
RevNo	Revision note	Date	Signature	Checked

First Floor  
 AREA MARKED "A"  
 ON SITE PLAN



First Floor

Page 138

KEY  
 INTERNAL LICENSING AREA

LEWALY STADIUM

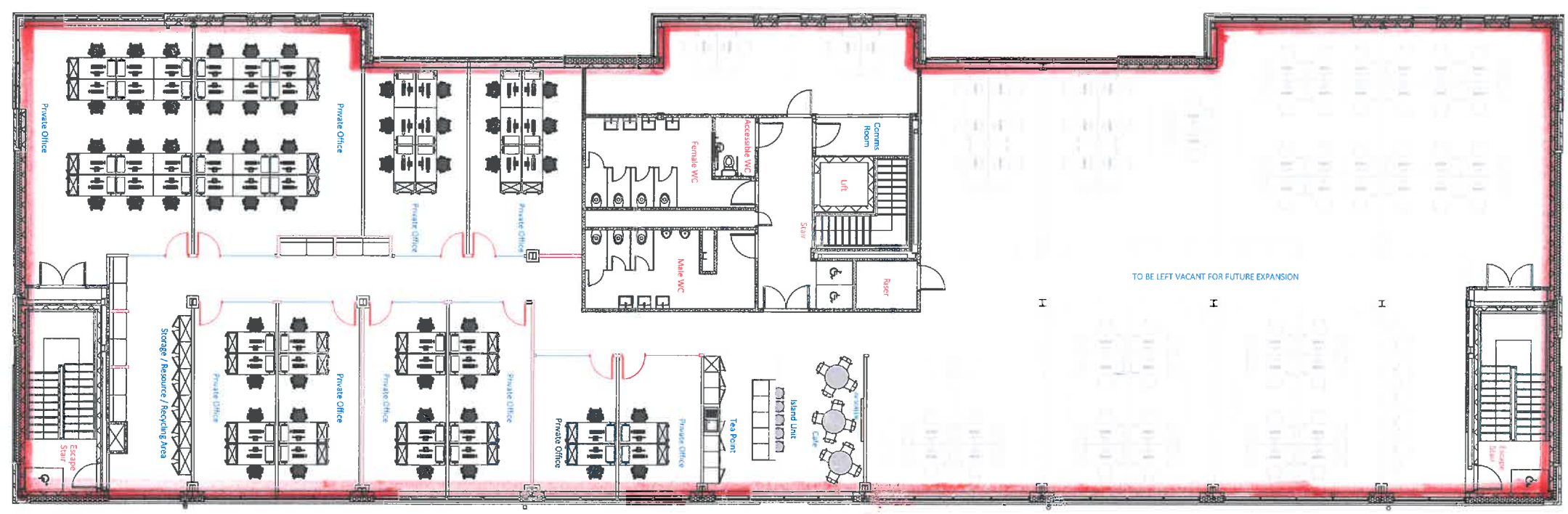


designtonic

Itemref	Quantity	Title/Name, designation, material, dimension etc	Article No./Reference
Designed by CB	Checked by -	Approved by - date -	Filename Date 03/12/21 Scale 1:100 @ A1
SHEFFIELD OLP		FF General Arrangement	
7191		Edition Sheet 311	


RevNo	Revision note	Date	Signature	Checked

SECOND FLOOR  
AREA MARKED "A"  
ON SITE PLAN




Second Floor

Page 139

KEY  
 INTERNAL LICENSED AREA

LEVALY STADIUM




Itemref	Quantity	Title/Name, designation, material, dimension etc	Article No./Reference
Designed by CB	Checked by -	Approved by - date -	Filename Date 03/12/21 Scale 1:100 @ A1
SHEFFIELD OLP		SF General Arrangement	
7191		Edition -	Sheet 321

AREA MARKED  
"B" ON SITE  
PLAN

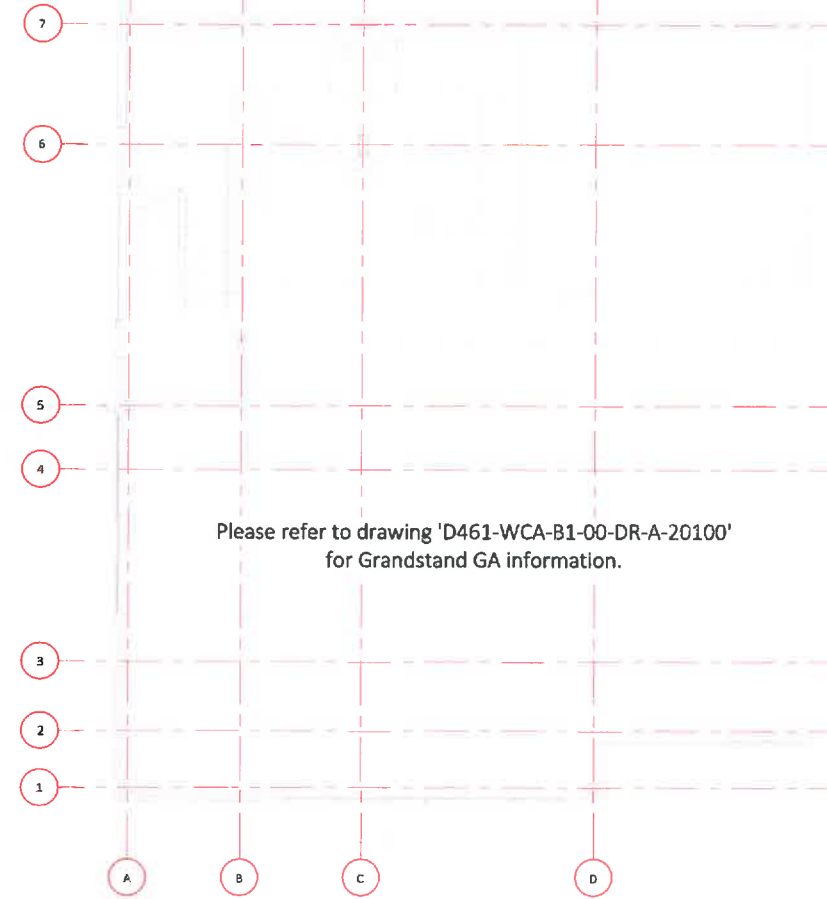
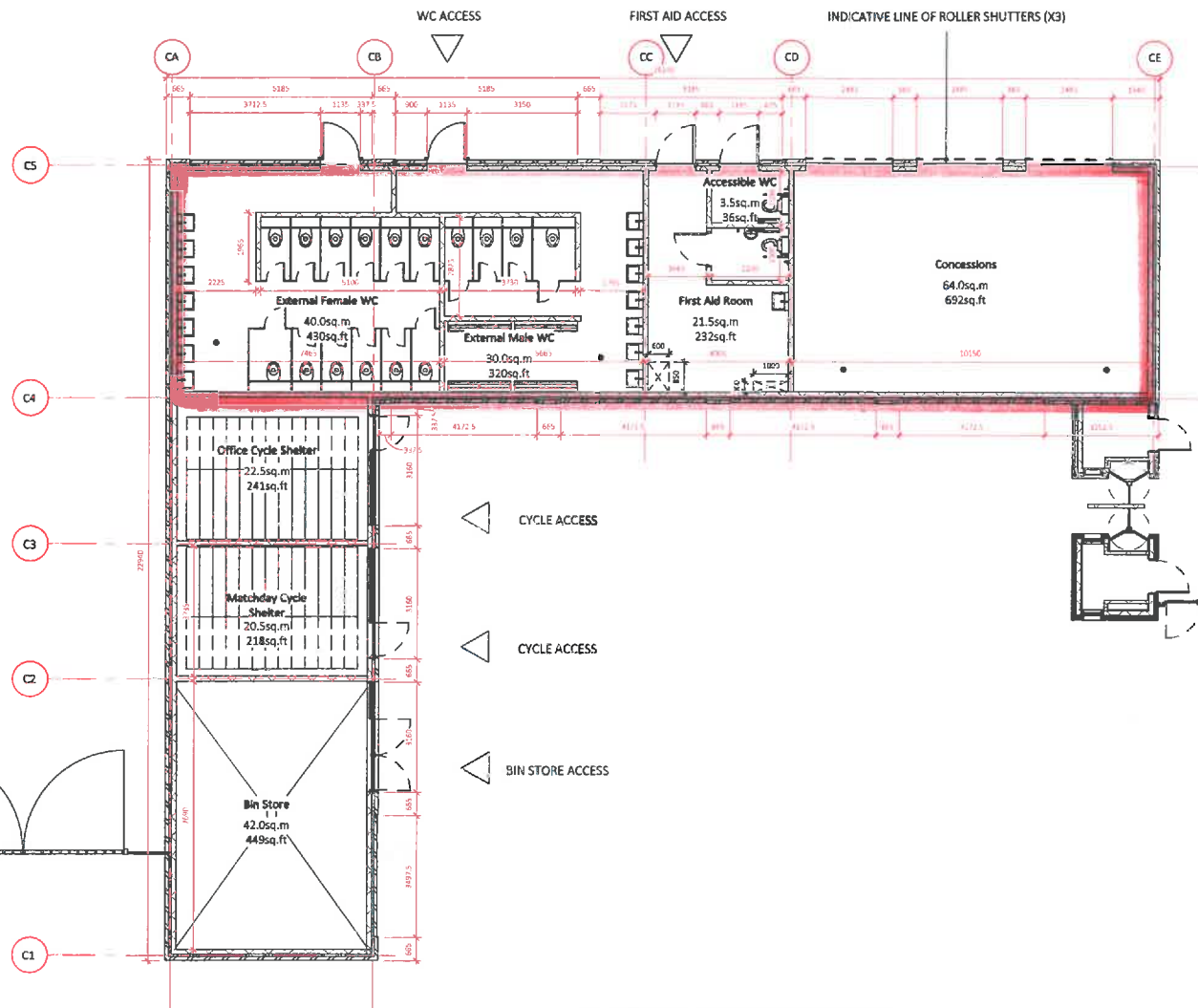
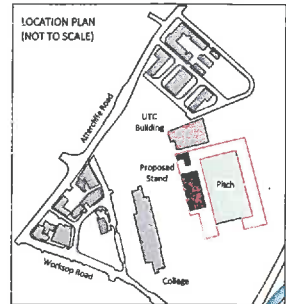
Page 140

LEGACY STADIUM

KEY

 INTERNAL  
LICENSED AREA

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Materials not in conformity with relevant British or European Standards/Codes of practice or materials known to be deleterious to health & safety must not be used or specified on this project.



Please refer to drawing 'D461-WCA-B1-00-DR-A-20100' for Grandstand GA information.

**NOTES**  
All details are indicative only and subject to further co-ordination with specialist sub-contractors.  
Further co-ordination and input is required between all details, mechanical and electrical engineers proposals and the structural engineers proposals.  
The proposed floor levels have been amended to align with brick dimensions. Amendments will be required to the structural engineers/mechanical and electrical engineers designs.  
The indicated structural grid is currently in abeyance and requires co-ordination with structural engineers.  
The access and maintenance strategy for the rooftop gutter is still in abeyance.  
The requirement and number of downpipe outlets is in abeyance and to be confirmed by specialist.  
Louvre positions on main elevations in abeyance and to be confirmed by M&E engineers.

- # CDM Risks**
1. Risk of collision - Reduced head height to Louvered access doors into void.
  2. Roof Gutter Maintenance - Roof is not designed for maintenance access so no protection / parapet. Access is to be strictly from Ground via a MEWP with gutter being pole cleaned.
  3. Roof construction - Sequencing of construction of roof canopy beams and associated temporary works, to be considered in line with ABLURS CDM risk comments.
  4. Curtain wall / Glazing - Sequencing and method of glazing installation to be considered to pitch side Elevation due to location being above and to the back of the grandstand seating area.
  5. Roof Fascia Floodlights - Maintenance and access to floodlights installed on canopy. Access to be from ground via a MEWP.
  6. Confined Site - Site Traffic to be carefully managed due to close proximity to school and adjacent OLP buildings.

No	Date	Description	By	Chk
01/06/21		Plan and setting out updated to suit revised work/stand pitch lines	AP	PG
02/06/21		Opening positions revised to remove lockets	AP	PG
20/07/21		Door added to lockets to provide separate male / female rooms in order to ease incorporation. CDM notes added to layout	AP	PG

CLIENT  
GMI Construction Group PLC

PROJECT  
Sheffield Olympic Legacy Park

TITLE  
Proposed GA Ground Floor Plan - Concessions

DRAWING STATUS  
FOR CONSTRUCTION  
DRAWN AP CHECKED PG  
SCALE As indicated @ A1  
DATE 19/03/2021

Whittam COX ARCHITECTS

PROJECT Designer Volume Level Type Title Number Revision  
D461 - WCA - B1 - 00 - DR - A - 20099 - C03

Proposed Ground Floor Plan (Concessions)

Dear all,

Following receipt of the above application we have now received agreement of the below conditions:

- A CCTV system to the specification of South Yorkshire Police will be fitted both internally and externally, maintained and in use at all times whilst the premises are open . The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder, in line with GDPR guidance. Members of the management team will be trained in the use of the system.

Please place on the licence should it be granted.

Kind regards

Jo

Joanne Belton

Licensing Assistant

South Yorkshire Police

Licensing Department

Mossway Police Station

Mossway

Sheffield

S20 7XX

Telephone number

T: 0114 2523617 (ext:8617 )

Website address - [southyorks.police.uk](http://southyorks.police.uk)

Licensing Team

Tracey Klein 0114 2523948 internal 718948

Lucy Adams (Monday/Tuesday) 0114 2523617 internal 718617

Catherine Jarvis (Wednesday/Thursday/Friday) 0114 2523617 internal 718617

Ian Armitage 0114 2523618 internal 718618  
Cheryl Topham 0114 2523163 internal 718163  
Alicia Marsden 0114 2523111 internal 718 111  
Daniel Barraclough 0114 2523556 internal 718556  
John O'Malley 0114 2964536 internal 714308

From: SHEFFIELD\_Licensing  
Sent: 02 February 2022 11:44  
To: 'Tim Shield' <TShield@john-gaunt.co.uk>  
Subject: RE: Additional condition for Sheffield Olympic Legacy Park,

Good Morning Tim,

Thank you for your email.

We are happy with your response and are confident you have adequate coverage with what you have proposed below.

I will therefore remove the Car park coverage requirement from the condition .

Kind regards

Jo

Joanne Belton  
Licensing Assistant  
South Yorkshire Police  
Licensing Department  
Mossway Police Station  
Mossway  
Sheffield  
S20 7XX  
Telephone number

T: 0114 2523617 (ext:8617 )

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Cheryl Topham 0114 2523163 internal 718163

Alicia Marsden 0114 2523111 internal 718 111

Daniel Barraclough 0114 2523556 internal 718556

John O'Malley 0114 2964536 internal 714308

From: Sue McCourt <smccourt@john-gaunt.co.uk> On Behalf Of Tim Shield

Sent: 27 January 2022 13:52

To: SHEFFIELD\_Licensing <Sheffield.Liquor-Licensing@southyorks.pnn.police.uk>

Cc: CATHERINE JARVIS <Catherine.Jarvis@southyorks.pnn.police.uk>; LUCY ADAMS <Lucy.Adams@southyorks.pnn.police.uk>

Subject: RE: Additional condition for Sheffield Olympic Legacy Park,

Dear Jo

Thank you for your email and my apologies for the little bit of time it has taken to come back to you on the requested CCTV condition. I have spoken to my clients and they make the following comments:

(a) The car park is not part of our clients premises and therefore please can the reference to this in the draft condition be removed.

For your information the areas to be covered by the CCTV proposed are as follows:

All entrance/exits

Lobby

Meeting and Hospital Suite

Stand

Pitch

Turnstiles

Concessions Stand.

My clients have supplied a specification which please see attached email in that regard.

Will the detail above be sufficient for the purposes of your condition (subject to amendment to remove reference to the car park) ?

I look forward to hearing from you.

Kind regards

Tim Shield

Partner

Sent by Sue McCourt

TShield@john-gaunt.co.uk | [www.john-gaunt.co.uk](http://www.john-gaunt.co.uk)

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From: SHEFFIELD\_Licensing <Sheffield.Liquor-Licensing@southyorks.pnn.police.uk>

Sent: 14 January 2022 09:25

To: Tim Shield <TShield@john-gaunt.co.uk>

Cc: CATHERINE JARVIS <Catherine.Jarvis@southyorks.pnn.police.uk>; LUCY ADAMS <Lucy.Adams@southyorks.pnn.police.uk>

Subject: Additional condition for Sheffield Olympic Legacy Park,

Good morning,



I am pleased to confirm receipt of your premise licence application for Sheffield Olympic Legacy Park,

Having reviewed your proposals I have detailed the additional condition I would require adding to the licence to further promote the prevention of crime and disorder licensing objective.

Please feel free to contact me should you have any queries.

- A CCTV system to the specification of South Yorkshire Police will be fitted both internally and externally (all areas of the car park to be covered), maintained and in use at all times whilst the premises are open . The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder, in line with GDPR guidance. Members of the management team will be trained in the use of the system.

I would be obliged if you could confirm agreement of the above condition .

Kind regards

Jo

Joanne Belton

Licensing Assistant

South Yorkshire Police

Licensing Department

Mossway Police Station

Mossway

Sheffield

S20 7XX

Telephone number

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Christopher Grunert | Jon Wallsgrove | Patrick Robson

Practice Manager: Jonathan Pupius

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This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

Community Stadium, Sheffield Olympic Legacy Park, Workshop Road, S9 3TL

Dear Tim,

Due to the last day for comments on this application being today, I spoke to Chris Grunert earlier and in your absence I will submit a holding objection which should hopefully enable us to discuss the 3 conditions on your return from annual leave.

Dear licensing colleagues, I'm sure that this will be resolved and therefore a hearing will not be required.

Kind Regards to all,

Sean

From: Sue McCourt <smccourt@john-gaunt.co.uk> On Behalf Of Tim Shield

Sent: 31 January 2022 14:50

To: Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>

Subject: RE: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

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Hi Sean

Thank you – I will await to hear from you on this matter.

Kind regards

Tim Shield

Partner

Sent by Sue McCourt

TShield@john-gaunt.co.uk | www.john-gaunt.co.uk

T: 0114 266 8664 | M: 07801 924 302 | F: 0114 267 9613

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From: Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>

Sent: 27 January 2022 14:08

To: Tim Shield <TShield@john-gaunt.co.uk>

Subject: RE: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

Hi Tim,

Thanks for your e-mail,

I'm on A/I after today and back on the 7th (which is last day for comments I believe) so I will pick it up then,

Kind Regards,

Sean

From: Sue McCourt <smccourt@john-gaunt.co.uk> On Behalf Of Tim Shield

Sent: 27 January 2022 13:49

To: Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>

Subject: RE: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

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Hi Sean

Thank you for your email.

I am taking my clients instructions and note the advice around the three conditions.

I have had an email from Bob Singh for external event and I am just waiting to hear from my clients in that regard. This may cover points 1 and 2 of the three conditions you are requesting.

I will keep you advised.

Kind regards

Tim Shield

Partner

Sent by Sue McCourt

TShield@john-gaunt.co.uk | [www.john-gaunt.co.uk](http://www.john-gaunt.co.uk)

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From: Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>

Sent: 19 January 2022 15:26

To: Tim Shield <TShield@john-gaunt.co.uk>

Subject: FW: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

Hi Tim, I hope you are well..

Just going through the application and I have a few questions to ask.

I'm wondering why the red line for licensable activities in internal areas A & B have service rooms/toilets/back of house areas/changing rooms/offices etc that would fall within the remit of licensable areas?

Could you also confirm who is dealing with Building Regulations and that a Building Regulation final certificate shall be provided on completion of works? Within this requirement of the Building Inspector, electrical, gas, lift commissioning certificates etc would have to be provided prior to final sign off.

With respect to floor finishes, could your clients look at public areas which are subject to the provision of food and drink (where there is likelihood that spillages/contamination will occur on the floor) and toilet areas to ensure that reasonable floor finishes with respect to slip resistance are incorporated into the design as following;

“Suitable slip-resistance to floor surface finishes must be incorporated into the design of the premises. For bars and associated areas within the premises compliance with DIN measurement standard R11 minimum or pendulum wet test (in accordance with the ‘UK Slip Resistance Group’ document, Issue 3, 2005) rating of 36 or above, will be required.”

Further advice available from [www.hse.gov.uk/slips/architects.htm](http://www.hse.gov.uk/slips/architects.htm)

It should go without saying of course, that back of house areas must also have suitable flooring installed in accordance with risk assessments on the use of the particular areas.

#### Conditions

I’m conscious that it is likely that music events or similar will be held externally up to a capacity of 5000. In relation to these type events I propose the following conditions with respect to public safety;

1. An event management plan shall be prepared for all music events and similar, that exceed a capacity of 499.
2. A suitably qualified ‘event safety officer’ shall be appointed for all music events and similar.
3. A permanent fixed residual current device (RCD) must protect the electrical power serving all amplified music equipment used for the purposes of live music or similar entertainment.

I shall look forward to your response,

Kind regards

Sean

Sean Gibbons BSc (Hons)  
Environmental Health Officer  
Health & Safety Inspector

Environmental Regulation  
Sheffield City Council  
5th Floor North  
Howden House  
1 Union Street  
Sheffield  
S1 2SH

Tel: 0114 273 4616

Fax: 0114 273 6464

Email: sean.gibbons@sheffield.gov.uk

www.sheffield.gov.uk

From: Sean Gibbons (DEL)

Sent: 10 December 2021 10:23

To: Tim Shield <TShield@john-gaunt.co.uk>

Subject: RE: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

Hi Tim,

I doubt I will be able to make it Weds, unfortunately I'm being pulled in all directions at the moment.

I've attached our Code of Practice for Licensed premises (with respect to public safety), so would be obliged if you could forward to your client- the first 7 pages are mainly to do with build requirements such as flooring specification, mezzanine areas, toilet numbers, accessibility etc etc.

Could you establish who is dealing with Building Regulations during your meeting? I'd suggest you offering a condition in the operating schedule re provision of 'A Building Regulation Completion Certificate'. On completion of works.

If there's plans following on from your meeting, send them across to myself and I'll attempt to give some feedback.

Hopefully speak soon,

Kind Regards

Sean

From: Tim Shield <TShield@john-gaunt.co.uk>

Sent: 09 December 2021 15:10

To: Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>

Subject: RE: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

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Hi Sean

We are meeting at site at 10am on 15th December

I hope I may see you there

Tim

Regards

Tim Shield

Partner

TShield@john-gaunt.co.uk | [www.john-gaunt.co.uk](http://www.john-gaunt.co.uk)

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From: Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>

Sent: 07 December 2021 12:51

To: Tim Shield <TShield@john-gaunt.co.uk>

Subject: RE: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

Hi Tim,

I've checked with my colleagues (Michelle Garrigan & Steven Longden) and it appears that there has been some dialogue with respect to the Olympic Legacy park under their SAG remit as safety in sportsgrounds.

My colleagues will be attending the planned site visit in January arranged through the SAG ( where other Responsible Authorities are most likely to attend), so I would suggest that you submit the application as proposed and we can take it from there. It's possible that I may also attend the arranged visit in January,

Kind Regards

Sean

From: Sue McCourt <smccourt@john-gaunt.co.uk> On Behalf Of Tim Shield

Sent: 02 December 2021 11:38

To: Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>

Subject: RE: Application for Premises Licence Community Stadium, Sheffield Olympic Legacy Park, Worksop Road, Sheffield S9 3TL (LEG24/2)

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Dear Sean

I have instructions in relation to a prospective application for a new Premises Licence for the above site.

As this is quite a large venture I am writing on behalf of my clients to enquire whether you would wish to attend a pre-site meeting to discuss the matter.

I am writing in similar terms to the Police, Environmental Health Team and Licensing.

My clients wish to progress this matter as soon as possible with a view to lodging the application prior to Christmas

In the first instance would you be willing to attend such a meeting and if so would there be availability in the next 2 weeks to attend site.

I look forward to hearing from you.

Kind regards

Tim Shield

Partner

Sent by Sue McCourt

TShield@john-gaunt.co.uk | [www.john-gaunt.co.uk](http://www.john-gaunt.co.uk)

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